



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

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Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, August 18, 2010  
Town Managers Conference Room  
16 Jerome Smith Road

**CALL TO ORDER:** Mr. Paul Gavin called the meeting to order at 8:07 a.m.

**MEMBERS PRESENT:** Ms. Leslie Parsons (Chair)  
Mr. Paul Gavin  
Mr. Robert Sanborn

**MEMBERS ABSENT:** Ms. Patty DeLuca  
Mr. Greg Muse

**STAFF PRESENT:** Mr. Paul Gavin, Principal Assessor  
Ms. Cheryl MacKenzie, Clerk

**PREVIOUS MINUTES:**

Ms. Parsons made a motion to accept the BOA Minutes of July 22, 2010. Mr. Sanborn seconded the motion, and the motion carried by a 3-0 vote.

**PUBLIC STATEMENTS:**

None

Mr. Gavin called the meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:10 AM

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

**REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the Fourth list of FY 2010 Real Property abatement applications. One application was reviewed with the following recommendations:

1. 553-UB Commercial St – Granted to Value of \$630,000. The motion carried by a vote of 3-0.

Mr. Gavin discussed those Real Estate Property Abatement applications pending follows:

Captain Jack’s Wharf – 7 applications withdrawn, 3 in negotiation with Assessor’s Office

Stop and Shop – 2 applications – in ATB from FY2009 – trial scheduled for October

19 Blueberry Ave – 1 applications – ATB case withdrawn. Both parties agreed to 80% construction completed.

**EXEMPTIONS/ABATEMENTS:**

**Exemptions**

The Board was presented with a list of Eight FY10 exemptions to date with the following recommendations:

**Clause 41C - Elderly Persons** – Two applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Community Preservation Act** - Four applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Clause 22 - Veterans** – One application was considered for this period. All applicants meet the current requirements. The motion carried 3-0.

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – None

41A Deferrals – One application was considered for this period. All applicants meet the current requirements. The motion carried 3-0.

Sr 5K – Senior Volunteer Work Credit – None

**AFFORDABLE HOUSING PROPERTY TAX EXEMPTIONS**

The Board reviewed the Third List of FY 2010 Affordable Housing Property Tax Exemption applications. Thirty applications (thirty units) were reviewed and meet the current requirements with the Assessor’s Office. The motion carried by a vote of 3-0.

One application (3 units) was reviewed and meet the current requirements with the Assessor’s Office. Awaiting approval from the Licensing Department for completed upgrades for rental certificates before this application will be processed. The motion carried by a vote of 3-0.

Executive Session officially ended at 8:49 a.m.

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

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- MGL c 59, ss61A – Discovery Collected with Abatement Applications

**NEW BUSINESS:**

None

**MISCELLANEOUS:**

None

**GENERAL UPDATE FROM PAUL GAVIN, PRINCIPAL ASSESSOR:**

None

**NEXT BOA MEETING:**

Cancelled - Tuesday, August 24th at 8:00 a.m.  
TBD

**ADJOURNMENT:**

Ms. Parsons motioned to adjourn the meeting, seconded by Sanborn. The meeting was adjourned at 9:02 a.m.

Respectfully submitted:

*Cheryl A. MacKenzie*

Cheryl A. MacKenzie,  
Assessors’ Office Clerk

*Paul M Gavin*

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Paul M Gavin, Principal Assessor