

**Provincetown School Committee Meeting
Veteran's Memorial Elementary School
Media Center
2 Mayflower Lane
Provincetown, MA 02657**

Tuesday, August 3, 2010
Time: 4:00 PM

1. Meeting called to order by Chairman Grosso.
Motion: S. Patrick; Second: L. Stewart
Vote: 3-0-0
2. Present: Chairman Peter Grosso, Shannon Patrick, Lory Stewart, Superintendent Beth Singer, District Principal Kim Pike
3. Public Comments: none
4. Acceptance of minutes: July 12, 2010
Motion: L. Stewart; Second: S. Patrick
Vote: 3-0-0

5. Motion to change agenda item 7.1 (Pet Emergency Shelter) to #5.
Motion: S. Patrick; Second: L. Stewart
Vote: 3-0-0

Dr. Singer introduces Emergency Pet Shelter to School Committee: VMES currently designated as an emergency shelter for the town. Guests here that would like to speak to the committee about designating school as a pet shelter. Currently – No Pets on school property policy – could make an exception in case of emergency.

Candace Nagle – President of Provincetown Animal Welfare Committee and President of Dog Park. Explains that PAWC has voted to seek an Emergency Pet Shelter. Currently closest shelter at Nauset High School. PAWC committee would like school committee to approve VMES as a Pet Shelter site.

Discussion: P. Grosso asks about logistics, specifically: Where would pets go?

CN: Holly Rogers of Cape Cod Animal Emergency has offered to do a site survey.

Plan would be created (Brian Carlson – Health officer would be involved) to review all logistical considerations including but not limited to: feeding; exercise; health papers, etc. All pets would be properly received including crate and photo of owner attached. Main consideration: Safety for all.

BS: Who would manage?

CN: Emergency Manager and Health Officer as well as Volunteers, Committee Members

Sharon Lynne – Town Manager: Ongoing search since she has been her to find a site. Mrs. MacDonald and Ms. Nagle have stepped up to head up search and follow through. Mr. Carlson has spoken with Red Cross – will permit shelter at same site as people. First step: finding a facility. SL supports idea and is here to help. The

health manager (BC) and Emergency manager (Jeff Jaran) would be available to assist.

SP: Why not Town Hall?

SL: It is in a flood zone.

BS: You have explored all other possibilities?

SL: Yes. (Addressing concerns regarding pets – allergies, etc.): Pets would not be running around the school.

CN: Requirements would include signing a consent form to follow shelter rules. We want a very safe and secure pet shelter; thinking about pre-registration.

BC: Once site established; we would begin plan and public education would be included.

Discussion regarding crates.

P. Grosso brought up mass mailings to inform public.

There are 410 registered dogs in Provincetown.

CN: Once approved – PAWC will ask town clerk to establish the Provincetown Emergency Shelter Fund to begin raising funds for shelter.

PG: What about visitors to town:

CN: If they don't meet the criteria/will not be allowed to stay.

Officer: Most people traveling on vacation bring paperwork.

PG: Do your study/site review first prior to approval.

BS: Committee is interested in more information regarding pursuing a shelter based on site survey information.

CN: Could we do a site survey?

PG: That would be essential. If this is where animals/students will be – we need more information.

Motion: Conditionally approve VMES as a pet shelter contingent upon information study presented to school committee.

Motion: P. Grosso; Second: S. Patrick

Vote: 3-0-0

6. Superintendent's Update

- Wee Care in Provincetown – Superintendent Singer reports 2-5 year old program enrollments: 18 three and four year olds; 10 five year olds; 8 toddlers. Planning for September 15, 2010 opening of infant care with 4 slots available. Total infant/toddler program – 9 slots total. School effort is aimed at encouraging, supporting and taking care of families in Provincetown. Consideration for growing program as need arises. As program grows, space needs will change, staffing needs will change – school will look at space and contracts as needed. Currently, some families accessing Bailey Boyd grant for tuition reimbursement.

Discussion: LS: Where are 8 in toddler program going in the fall? BS: Some will stay...some are Part Time...some are summer residents. Our capacity is 9. LS: Do we see this as a revenue stream in the future? BS: Priority that program is self-sufficient and has potential to be a revenue stream in the future. We will plan to have it stay at VMES but will look at appropriate space as we move forward.

- Administrative locations – FY11 – As of September Superintendent's offices (Dr. Singer, Betty White, Alma Welsh) will move to the high school into the Principal's suite. Principal's office will move to the office formerly occupied by the Assistant to the Principal. District Receptionist will be located in the front of VMES; Administrative Assistant and Assistant to the Principal will be located next to the conference room. Superintendent's space at VMES has not been assigned as yet. All contingent upon office phones being able to be moved. SPED/Office secretary will be in the lower office area next to library (formerly staff room). Entrance to High School will be at the back in parking lot area.
- Grants – Provincetown Schools Grants total \$153K for 2011, about \$3K less than last year – better than expected.
- Clarification of E&D Fund – E & D funding is for regional school districts only. We have the ability to go back to the town in case of an emergency.
- E-Rate – E-Rate is small because of our size – it goes into paying our phone bill.
- Dr. Singer asks Peter Grosso to inform committee of resignation. Peter Grosso: Carrie Notaro has officially resigned from the school committee. Dr. Singer explains law regarding resignations: School committee will inform town selectmen of resignation. Selectmen will choose someone to fill position until next election. LS: At next election there would be a vote to fill for the remainder of term held by C. Notaro. Dr. Singer feels that the selectman would look to school committee for input. No subcommittees immediately affected by resignation.

7. Unfinished Business:

- Meetings: Dr. Singer brings up schedule for school committee meetings including location. The Town Hall (Judge Welsh room) will be ready in November for all town meetings. PTV is set up there. Until then – continue to meet at VMES or at PHS? General agreement that meetings will be held at High School until the Town Hall is ready.
Time: PG – Tuesdays have been a tradition – General agreement 5 pm is the best time.
Decision: We will meet the first Tuesday of every month beginning Sept. 7th at 5 pm at the PHS media center. At each meeting (first of the month) will decide if a second meeting is needed that month. Agreed upon by all present.
- Subcommittees: SP brought up Superintendent's evaluation. Should we assign someone else to help complete report? BS: You could have an Executive session or make report available to committee. LS: We can meet on the 24th at 5pm at VMES. BS unable to make that meeting.

8. PSC Comments: PG – Any other comments? None.

At 5:14 p.m. Peter Grosso: "Provincetown School Committee meeting is officially over. We will go into executive session.

Approved at a PSC Meeting held on 9/7/2010