



AIRPORT COMMISSION

Airport Conference Room

Wednesday

October 18, 2010

4:00 PM

Members Present: Heath Gatlin, Paul Gavin, Steve Tait
and Michael Valenti

Member Absent: Jeff Jaran

Staff: Mike Garrity and Butch Lisenby.

The meeting was called to order at 4:00 p.m.

Agenda

Minutes of September 20th meeting.

Motion: Move to approve the minutes as written.

Motion: Steve Tait Seconded: Paul Gavin Vote: 3-0-1 ab (MV).

Reports:

Enplanements

Butch reported that the count for September was 1,523 which was slightly down from September of last year, but the weather at the end of the month could be blamed. We are at 9,841 through September and we're just about over the 10K mark which is key. Last year November and December added about 800. Last year's total enplanement count was 10,747 which was a bit tight for comfort.

Old Business:

EA/FEIR DRI PHASE III Update

EA/FEIR DRI Permits Update

Mike Garrity said that he's still working with the National Park Service (NPS) and they report that they may not be insisting on additional mitigation. "Everything is still in flux and there are no timelines."

The NPS typically will set a soft timeline - or - they won't set one. There is no time limit. One of the big concerns is that the Cape Cod Commission had already heard the original proposition for mitigation and agreed with it.

Mike continues to work with all the agencies and he feels that what the Army Corps of Engineers wants (as long as the NPS agrees) will possibly be the final solution.

Cell Phone Tower Update

Butch said that there was a hearing on Sept 30th and the Cape Cod Commission has approved the low height cell tower. T-mobile hasn't agreed on the type of tower. Butch said that the height restrictions on the cell tower was because of FAA restrictions but was told that the FAA was O.K. with the original 142 ft tower provided it was lit. The Historic Commission was consulted and they refused to allow it to be lit, thus the tower had to be reduced in size.

Steve Tait said he couldn't understand the lack of approval coming from the Historic Commission since they are not a regulatory body and the Historical District Commission (a regulatory body) doesn't include the area. Nonetheless, the shorter tower will probably not benefit the Airport's reception.

TSA Trailer Lease Renewal Update

Butch reported that Glen Layton is turning over his position to a new representative. The last time any money was paid to the Airport for the trailer was on March 2, 2010 and the lease expired on January 2010. The proposal that the Airport Commission came up with was to affix an independent electric meter on the trailer and bill the GSA accordingly. The installation of the electric meter would cost about \$1,900. TSA wants proof positive of just how much of an expenditure it's costing the Airport before they part with any more money. After a great deal of discussion, the following motion was made:

Motion: Move to instruct Butch to contact TSA within the next 10 days to inform them that, in light of the non-payment for electricity for the TSA trailer since March 2010, we will be putting in an electric meter and we will be billing them for their share of the electric bill and will be billing them for the cost of the installation; we also request information on the GSA billing procedures.

Motion: Heath Gatlin

Seconded: Michael Valenti

Vote: 4-0-0.

Steve Tait expressed discomfort with spending \$2K and perhaps they could wait yet another month. After a bit more discussion Steve made the following motion:

Motion: Move to go ahead with the installation of the separate meter for the TSA trailer based on Butch receiving either a “go ahead” from TSA and/or separate billing instructions.

Motion: Steve Tait

Seconded: Paul Gavin

Vote: 4-0-0.

Clear Zone Maintenance Update

Butch reported that the project has been completed – on time and on budget! The whole project worked out very well and luckily it was the driest that it’s been in 15 years which made the job easier.

ARFF Vehicle Update

All the grants are in place and we have the notice to proceed. There will be a pre-construction meeting next month. The manager of the plant charged with designing the ARFF vehicle said they are now putting it into the construction cycle and we should have it in about a year.

New Business

Sink Hole

Butch said that on the south side of the runway he found a sink hole and it looks like an electric box snapped in half and sank down into the ground. Butch needs more information on whose responsibility it is. Butch will inform the FAA because it involves cables to the FAA Glide Slope and Approach Lights.

Budget

Steve reported that the plan is to submit a level funded budget for the FY2012 Airport Commission Budget.

Other Business

Minimum Standards Update

Heath thinks that we should take it off the agenda for now and hold it over for some time in the future.

Payment Vouchers

REB Mechanical Services	(AC repair, etc.)	\$735.21
R W Townsend & Sons	mowing, etc.	\$8,500.00
East Harbor Enterprises		\$748.00
N-Star	electricity	\$708.81

The above four invoices were moved, seconded, and approved by all. 4-0-0.

NEXT MEETING DATE
MONDAY
NOVEMBER 15TH, 2010
4:00 P.M.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,
Evelyn Gaudiano
Evelyn Rogers Gaudiano

APPROVED: NOV 15, 2010