

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, September 22, 2010**

A regular meeting of the Provincetown Housing Authority was called to order by C. Andrews, Chair, on Wednesday, September 22, 2010 at 5:19 pm in the Maushope Common Room at 44 Harry Kemp Way.

Provincetown Housing Authority Board of Commissioners:

PRESENT:

C. Andrews, Chair; M. Perdue, Vice Chair; N. Jacobsen, N. Taylor

ABSENT:

OTHERS PRESENT:

Patrick J. Manning, Executive Director, Recording Secretary

PUBLIC STATEMENTS:

None.

COMMISSIONERS STATEMENTS:

C. Andrews requested ED clarify with Town Clerk the process to make an appointment for the vacant position on the PHA Board

APPROVAL OF MINUTES:

M. Perdue motioned to approve the minutes of July 28, 2010 with corrections,
N. Jacobsen seconded.

**VOTED: 3-0-1
N. Taylor abstained**

FINANCIAL REPORT:

E.D. presented report

N. Jacobsen motioned to approve the August 31, 2010 Financial Report.
N. Taylor seconded.

VOTED: 4-0-0

DIRECTOR'S REPORT:

I. DHCD

A. ARRA-WEATHERIZATION CONTRACT: Board approved Chair to sign DHCD ARRA – Weatherization Contract.

II. Maushope:

A. Elevator: ED updated Board regarding elevator repair; cost and scope of NSTAR III Phase vs elevator company inverter. ED reviewed funding possibilities

B. Census: 24 of 24.

III. Family Housing:

A. 33 Court St. PHA maintenance back on site with completion of Maushope units. Maintenance will schedule with Community Builders

B. WRRR-Weatherization: R. J. Comeau Engineers completing design work and will obtain approval of design from DHCD

B. Census: - 8 of 9.

IV. Foley House:

A. Audit: schedule audit after summer.

B. ED in process of HUD funding renewal.

C. Census: 10 of 10.

OLD BUSINESS:

A. 90 Shank Painter Road – M. Perdue informed the Board that the developers, Community Builders is exploring option of changing income mix. C. Andrews recommended CHC provide BOS formal notice that the CHC be involved in any discussions regarding a change to the income mix.

B. 951R Commercial Street - ED contacted MHP and a consultant regarding assistance with the sale of the property.

C. Community Preservation Committee – N. Jacobsen informed the Board that Community Housing Resource presented a request to the CPC to change the plans for Stable Path. The change is to reduce the number of affordable rental units and include market rate units for sale

D. Community Housing Council –M. Perdue informed the Board that an affordable unit at Shady Hill will be on the market for re-sale and the process for the re-sale to remain affordable. J. D. Bowers was appointed to the CHC

E. 47 Harry Kemp Way – no further information from the engineer

NEW BUSINESS: None

APPROVAL OF VOUCHERS:

N. Jacobsen motioned to approve the vouchers for August and September.

M. Perdue seconded.

VOTED: 4-0-0

CLOSING STATEMENTS:

M. Perdue informed the Board that she could not make 5:15 any longer and requested 5:30. The Board discussed and changed the time of the meeting to 5:30. C. Andrews reminded Board members of need to complete the on-line State ethics training. C. Andrews requested that the sale of 951R Commercial Street be a priority for the Board. The Board agreed.

There being no further business, N. Jacobsen motioned to adjourn at 6:20 pm.

Respectfully submitted,

Patrick J. Manning
Recording Secretary