



## **AIRPORT COMMISSION**

**Airport Conference Room**

**Monday**

**December 20, 2010**

**4:00 PM**

**Members Present:** Heath Gatlin, Paul Gavin, Michael Valenti and Steve Tait

**Member Absent:** Jeff Jaran

**Staff:** Butch Lisenby

Heath Gatlin called the meeting to order at 4:20PM.

### **MEETING AGENDA**

#### **MINUTES**

**Motion:** Move to accept the minutes of the November 15<sup>th</sup> meeting as written.

**Motion:** Steve Tait      **Seconded:** Paul Gavin      **Vote:** 4-0-0

### **REPORTS**

#### **Enplanements**

There were 501 enplanements for November 2010 bringing the count for the year to 11,145.

#### **C I P Update**

The commissioners were given a Capital Improvements Project Update on upcoming planned airport projects. This list follows the current EA/FEIR/DRI plan and will follow along as the environmental plans evolve.

### **FY2012 Budget Update**

Our FY2012 budget has been approved by the Town Manager and is now going to go thru the Selectmen approval. Per the Town Manager, she will submit our budget to the selectmen and not require the airport to be present for the submittal because our budget is level funded and she believes any questions have been answered.

### **OLD BUSINESS**

#### **EA/FEIR/DRI PHASE III Update**

Mike Garrity is continuing talks with all agencies to see if any off site mitigation will be required. The National Park Service (NPS) has already said that they are not going to require off site mitigation.

#### **EA/FEIR/DRI Permits Update**

This was the same as the Phase III update.

#### **TSA Trailer Lease Renewal Update**

The meter and installation has been ordered.

#### **SRE Vehicle Update**

SRE Truck has been delivered and put into service.

#### **ARFF Vehicle Update**

The preconstruction meeting was held on the 18<sup>th</sup> and the truck construction is proceeding.

### **NEW BUSINESS**

#### **Flagpole**

Butch is interested in placing a flagpole on the visitor entrance side of the airport in memory of Bob Callary. Bob spent many years at the airport between PBA and Cape Air as an employee of each and a friend to the airport. Butch was asking if the commissioners would be interested and they were. Butch will get more information and report back.

### **OTHER BUSINESS**

TSA is in the process of the planning stages to upgrade the screening checkpoint with new updated equipment.

**PAYMENT VOUCHERS**

**Kenyon Wheeler Electrician** \$ 690.00

**N-Star** \$ 832.70

**A Locksmith** \$ 820.00

**The above three payment vouchers were moved, seconded, and approved by all. Vote: 4-0-0.**

**NEXT MEETING DATE  
TUESDAY, JANUARY 18, 2011  
at 4:00 P.M.**

The meeting adjourned at 4:55 p.m.

Respectfully submitted,  
Arthur W Lisenby

APPROVED WITH ADMENDMENTS: JAN 18, 2011