



AIRPORT COMMISSION

Airport Conference Room

Monday

February 22, 2010

3:00 PM

Members Present: Heath Gatlin, Paul Gavin, Jeff Jaran (arr 4:07), Steve Tait, and Michael Valenti.

Member Absent: none

Staff: Butch Lisenby.

Others: Candace Collins-Boden, Michelle Haynes, and Julie Quintero-Schultz

The meeting was called to order by Heath Gatlin at 3:00 p.m.

MEETING AGENDA

MINUTES – January 18th meeting

Motion: Move to accept the minutes as written.

Motion: Michael Valenti Seconded: Steve Tait Vote: 4-0-0.

REPORTS

Enplanements

We have had 307 for January 2011 and this means that we're ahead of last year (despite the weather!).

At this point in the meeting it was decided to skip to a presentation under OTHER BUSINESS that Michelle Haynes was going to introduce.

OTHER BUSINESS

Michelle Haynes introduced Julie Quintero-Schultz from the Cape Cod Regional Transportation Authority. Julie said that her company was trying to increase

ridership and the one place they're missing is the Airport. They do have "on demand" airport stops (you have to call in to request a pick-up) but people don't necessarily know about that. Steve Tait said that he didn't know that the bus service included Race Point and – since he is a guest house owner – this would have been a valuable piece of information for him to pass along to guests.

According to Julie, including the Airport on their Race Point loop a few years ago, was successful but then it became an "on demand" stop. Now she said that the Airport would be a regular stop and the bus would swing by every ½ hour. We will be able to drive through the Race Point parking lot but people will have to pay to use the Race Point facility (beach).

Butch said that – on occasion – a private plane will land in the summer and the people will ask about transportation into town. When they find out the cabs charge \$7/head they usually just head back to their planes and are gone. A \$2 fare which is the projection for the bus trip would be desirable and would benefit businesses in town.

It was decided that – as soon as Julie has a definite schedule – it will be put on the Airport website along with the start dates for the service. Candy Collins-Boden, director of the Provincetown Chamber of Commerce, and Steve Tait, of the Provincetown Business Guild, were both enthusiastic about this service. Julie promised to get back to the group with details for posting.

It is anticipated that the taxi services will complain but it was also thought that people who want to take a cab – will – and others will be bus passengers.

Jeff Jaran, Police Chief, asked if there would there be a transit map that would include the airport. His staff gets a lot of questions and we never knew about these services in any detail. Jeff also said that a map on PTV would certainly be helpful.

The enthusiastic group had quite a few questions which weren't all answered BUT Julie promised to get back to everyone with specific details.

Michelle then wondered how this information should be kicked off. Heath suggested that at a meeting in either April or May the introduction should be planned. Heath wants to put it onto the Airport website and there are a lot of sites that should have this information. Michelle envisioned a party of sorts to announce the availability of regular transportation from the Airport to Town.

Based on the discussion the following motion was made:

Motion: Move to support an airport seasonal bus stop for Cape Cod Regional Transportation.

Motion: Jeff Jaran

Seconded: Michael Valenti

Vote: 5-0-0.

FY2012 Budget Update

Steve Tait said that the 2012 budget had been approved with no changes; it was a flat budget. Steve then said that the warrant article has to be approved at the 2011 town meeting. Nothing is carved – or guaranteed in stone – because in the past – whenever the town fell into a budgetary problem – every division was told that they had to take a 5% reduction. Hopefully that is not the case but the only guarantees are – as we all know – death and taxation!

FY2011 Budget Update

Butch said that now we're actually dipping into the budget line for the police details and we'll probably be getting into the revolving account to finish out the end of the physical year for many airport expenses.

Heath asked Jeff about reducing the police detail rate that TSA partially reimburses. Jeff said that we're now in negotiations with the union BUT don't hold your breathe.

Paul Gavin said that the line items are not given out to members of the Commission with the budget. Butch said that he and Steve can easily send it out to all Commissioners.

OLD BUSINESS

EA/FEIR/DRI PHASE III Update

EA/FEIR/DRI Permits Update

Mike Garrity was ill and could not attend the meeting. Butch said that they haven't heard anything from any of the agencies and we're waiting for all the reports. The Cape Cod Commission is still to way in.

TSA Trailer Lease Renewal Update

Butch has finally gotten through to NStar and the big question was – who is going to be responsible for the bill. They've got all the NStar people lined up and ready to go but they need a work number. As Butch put it - we're actually making more work for them without any increase in what they charge - thus it's not high priority.

Paul said there's some big disconnect – it should be faster than this. Heath said the saga constantly escalates. The big problem may be that there is only one person in NStar who handles all municipalities.

Rotating Beacon Replacement Update

Butch said that it's very poor condition. Butch contacted MassDOT Aeronautics to see if we could discuss a grant for the replacement. It's around \$8,200 for replacement and MassDOT Aeronautics could pay 80% percent and the town pay 20%. A state grant would be a reimbursable grant that would pay after it's installed. State grants wait until the end of their fiscal year but safety issues usually take priority and this definitely qualifies.

Heath had a question about budgets and Butch said we'd do it from the revolving account. An \$8,200 estimate from KOBO but Butch will get another 2 quotes and then proceed with the replacement.

NEW BUSINESS

RWY 07/25 Crack Seal / Re-Stripe Project

Mass Aeronautics in their newsletter mentioned the crack seal that Provincetown had. JACOBS Engineering is our consultant and they're doing all the documents for this. Steve Fletcher is handling it and it's 100% reimbursable. The state if possible would do it every 2 years and pay for it.

MASS DOT NEWSLETTER

Heath mention that in a recent newsletter from the Department of Transportation he learned that the Northampton Airport has put in solar panels and will be providing a great deal of their energy consumption and he wondered if that could work here in PVC. Butch said that it could be possible however we lease the terminal to Cape Air but perhaps the lease could be reworked.

Most of our other issues are stuck in environmental concerns so solar panels may be the way to go. Maybe solar panels could be incorporated into the new terminal design. Butch said that there are a number of green grants available now.

Butch wrote the article for the annual report for the Airport. It was approved by all and Butch was thanked for doing it under pressure.

PAYMENT VOUCHERS

NStar		\$ 1,150.02
JACOBS	#1 SRE Truck final	\$ 3,750.00
“	#1 ARFF Vehicle	\$ 7,600.00
“	Phase III of EA #1	\$ 85,000.00
“	permitting #6	\$45,100.00
“	permitting #7	\$45,000.00
“	permitting #8	\$38,000.00
“	permitting #9	\$58,000.00
“	permitting #10 final	\$ 2,146.00

Motion: Move to approve the above invoices was made, seconded, and approved by all five Commissioners in attendance.

JACOBS Summary

Steve Tait said that it would be interesting to know how much has been spent for Jacobs and he thinks that people aren't even aware of the cost of getting approvals. This was an item perhaps saved for another discussion once all the current plans have been approved. Butch will ask Mike Garrity for a report.

NEXT MEETING
Tuesday
MARCH 22RD
3:00 P.M.

The meeting adjourned at 4:05 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: MAR 23, 2011