



AIRPORT COMMISSION

Airport Conference Room

Wednesday

March 23, 2011

3:00 PM

Members Present: Heath Gatlin, Paul Gavin, Steve Tait,
and Michael Valenti.

Member Absent: Jeff Jaran (unexcused)

Staff: Butch Lisenby.

Others: Mike Garrity

Heath Gatlin, Chair, called the meeting to order at 3:00 p.m.

MEETING AGENDA

MINUTES

Motion: Move to accept the minutes of the February 22nd meeting as written.

Motion: Michael Valenti **Seconded:** Steve Tait **Vote:** 4-0-0

REPORTS

Enplanements

There were 241 in February which is up a little bit from February 2010. Bookings, so far, are average. Cape Air is in the process of adjusting some fares and they are going up a little but they've developed commuter book sales; this will soon be advertised and should lead to an increase in business.

OLD BUSINESS

EA/FEIR/DRI PHASE III Update

Mike Garrity had prepared a summary which stated that basically we've about completed a multi year permitting process. Mike continued saying that it is more

than we thought, obviously. The benefit is that the environmental agencies are requiring more design but that puts it into perspective. Granted it's a small airport but we have many agencies to deal with and Mike can't guarantee that the agencies aren't going to adjust their minds. Part of the delay was the requirement to format the document as a National Park Service (NPS) document.

Steve Tait commented that the Airport has paid over \$2M on environmental studies and he feels that this should be pointed out to the government people so they realize how much this has cost us.

Mike said that the extraordinary cost is due to the agencies we're dealing with but then, again, other airports are dealing with many different issues that cause delays and increase of costs.

Steve said our master plan is only good for 10 years and this has taken almost 8 years to complete.

EA/FEIR/DRI Permits Update

Mike said that he is in the final process of the last review and the NPS wants to sit down in 2 weeks and then the formal Cape Cod Commission process starts. He continued by saying that the NPS has already sent a letter saying everything is fine.

Steve wondered who would rank higher in the scheme of things. It was felt that the Feds would trump any other agency.

TSA Trailer Lease Renewal Update

Butch reported that the meter is in and the GSA has offered \$108/month as the starting rate for reimbursement. They want one year's average on the current meter to assess the rate and then the lease will be adjusted.

Motion: Move to accept the \$108/month rate which goes back to where they stopped paying anything (April 2010) and that they will reimburse the Airport Commission for Kobo's installation of the meter. The lease rate will be adjusted at the end of the 12 month period based on actual expenses.

Motion: Heath Gatlin Seconded: Paul Gavin Vote: 4-0-0.

Rotating Beacon Replacement Update

Butch said that we've applied for money to replace the rotating beacon but he still has to get the rest of the estimates.

RWY 07/25 Crack Seal / Re-Stripe Project Update

This is a 100% state funded project. It’s all being handled by the state. The state broke it up to 3 different companies and it will happen this spring so it should happen soon. Michael V. asked how long the job will take. Butch said probably two days and it will be done only at night to prevent any interruptions in service so it should go fast.

NEW BUSINESS

There was none.....

OTHER BUSINESS

The shuttle bus schedule was the next subject on the docket. Julie Quintero-Schultz a representative from the Cape Cod Regional Transportation Authority made a presentation about shuttle bus service that would be provided to the Airport on a regular schedule.

After receiving a few e-mails regarding the official start date of the service (May 27th) the actual schedule is yet to be determined. The information would be appreciated soon so that it could be put on the different websites for informational purposes. Also printed schedules would be valuable for hand-outs. Heath said that he will send Julie an e-mail asking about signage for the Airport. Stay tuned.

NEXT MEETING: Tuesday, APRIL 19, 2011 2:00 P.M.

PAYMENT VOUCHERS

N-Star \$1,101.02

Fuel Management Services \$ 986.80

JACOBS EA/FEIR/DRI phase 3 #2 \$35,000.00

The above three vouchers were so moved, seconded, and approved by all four Commissioners present.

The meeting adjourned at 3:45p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED AS AMENDED: MAY 18, 2011