



AIRPORT COMMISSION

Airport Conference Room

Wednesday

May 18, 2011

2:00 PM

Members Present: Heath Gatlin, Paul Gavin, Steve Tait,
and Michael Valenti.

Member Absent: Jeff Jaran (excused)

Staff: Mike Garrity and Butch Lisenby.

The meeting was called to order at 2:05 p.m.

MEETING AGENDA

MINUTES

Motion: Move to accept the minutes of the March 23rd meeting as amended.

Motion: Steve Tait Seconded: Paul Gavin Vote: 4-0-0.

Motion: Move to accept the minutes of the April 19th meeting as written.

Motion: Steve Tait Seconded: Michael Valenti Vote: 4-0-0.

REPORTS

Enplanements

In April there were 355 people which was down from last year when we had 435 for the same period. So much of the Airport's business is contingent upon weather and that has certainly not been good. The year-to-date is 1,240 and last year it was 1,219.

OLD BUSINESS

EA/FEIR/DRI PHASE III Update

The group received word that Mike has just left a meeting at the Cape Cod Commission's office in Barnstable and was en route – so it was decided that the Commissioners would wait for him to make the report.

TSA Trailer Lease Renewal Update

The TSA has reconfigured the lease to cover both the unpaid time and repayment of the meter installation. The amount of \$265.92/month will be paid retroactive to 2010. The first electric bill for the trailer was for \$362.05 which covers about 1½ months. Butch said the next bill will be a normal cycle which will give us a better idea of a monthly amount.

Rotating Beacon Replacement Update

The current one is still working and the new one has been ordered and should be in place by June. A cherry picker will have to be used for the installation and Heath suggested that a “look-around” be conducted to see if any more uses for the cherry picker can be found, i.e., replacement of electric light bulbs, etc.

RWY 07/25 Crack Seal / Re-Stripe Update

Butch reported that the project has been completed and the entire cost to the Airport was \$400. It was done during an overnight period because there was much less plane traffic.

Summer Shuttle Bus Service Update

The shuttle bus is scheduled to start running at 2:00 p.m. today. There was a bit of discussion regarding signs announcing the service. One of the signs may have to be raised to enhance visibility. There was no signage for inside the building and that may have to be addressed. Also, the destination sign on the bus just said Race Point and it was suggested that it read “Airport/Race Point.”

NEW BUSINESS

Filtered Water Dispensing Machine

A company called True 2 o is coming to Provincetown and they’re trying to set up their machines in different spots so that people can refill their water containers. The subject spawned a lively discussion with no conclusions drawn. The company would use town water and then filter it.

OTHER BUSINESS

Before the meeting commenced, Jim Pipilas and Beth O’Rourke of PTV approached Butch and the Commissioners about wanting to install a flat panel monitor at the corner of the building. Heath suggested sending a proposal of just what they wanted to do over to Butch and the subject will be discussed at the next meeting of the Airport Commissioners on Tuesday, June 28th at 4:00 p.m.

PAYMENT VOUCHERS

N-Star **\$649.10**
JACOBS **phase 3** **\$38,000.00**

The above two invoices were so moved, seconded, and approved by all with a vote of 4-0-0.

OLD BUSINESS

EA/FEIR/DRI PHASE III Update

At this point Mike Garrity arrived to give the Commissioners the update. He had just come from a meeting at the Cape Cod Commission. The National Park Service at this point in time has the document and they hopefully will be approving it on June 1st. If there are any problems in the document, they will write in any changes they'd like and then we will submit it to MEPA and the public. As of right now we're in a pre-ap mode. We can't publicly meet with the Cape Cod Commission until we get the o.k. from MEPA and then it'll be the public process, thus we're waiting at this point.

Butch said that the FAA drives the whole project and – as such – Mike is a proxy for the FAA. The Cape Cod Commission wants it to be a lead certified building which means that - for your building to be a green building it has to be a lead certified building - (basically having alternative energy sources and savings). Steve said that it's a nice thing to have and a good thing to do. As of right now – Mike will be meeting with the CCC on a bi-weekly schedule to further discuss.

NEXT MEETING
TUESDAY – JUNE 28TH
4:00 P.M.

The meeting adjourned at 2:45 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: JUNE 28, 2011