



## **Provincetown School Committee Meeting**

**PROVINCETOWN HIGH SCHOOL  
ELMER I. SILVA LEARNING CENTER  
12 Winslow Street  
PROVINCETOWN, MA 02657**

**Tuesday  
June 14, 2011  
5:00 p.m.**

**Members Present: Kerry Adams, Cass Benson, Jamie Kryszkiewicz,  
Shannon Patrick, and Lory Stewart.**

**Staff: Dr. Beth Singer, Superintendent  
Kim Pike, District Principal (excused)**

The meeting was called to order at 5:10 p.m.

### **AGENDA**

#### **Public Comments**

There were none.

#### **Minutes: May 31, 2011**

**Motion: Move to approve the minutes of May 31<sup>st</sup> as amended.**

**Motion: Kerry Adams      Seconded: Lory Stewart      Vote: 5-0-0**

#### **Superintendent's Update:**

##### **▪ Senior Week**

Dr. Singer had nothing but accolades for Senior Week, i.e., the class was exceptional, we had a great class day, also a great graduation.

##### **▪ Personnel Update**

There has been a new full time teacher hired who had been teaching in the DY school. He will be teaching math in both the middle school and the high school. He's also licensed to teach science. Kristen Shantz has been rehired

as a full time nurse. Laura Grandel will be the new Administrative Assistant for Human Resources and they will overlap for one week in an effort to effect a smooth transition in the position. Ben Williams has been hired to serve as a secretary and receptionist.

We still need a second bus driver. One application has been received and we're pleased with that. We need an additional bus run because Nauset has changed their hours and it was less expensive for us to do it on our own.

Lory asked to receive the PSC packets electronically. Because of her work commitment it's difficult for Lory to pick up her packet in person. It was decided that Lory's packet will be mailed to her in the future – or perhaps sent electronically.

▪ **Portuguese Festival and uniform sale**

The festival runs from June 23 thru 26. Beth said that we will participate on Ryder Street selling uniforms on the weekend; she will be working all Friday morning from 8 – 12:30. Jamie suggested having the students help. The young students will be members of the festivities thus their time will be taken up. Shannon asked about the pricing.....they have all been priced.

Susan Leonard – wants students to paint on the pavement. There will be a supervisor for the painting and that happens on Friday.

**Restrooms**

Lory announced that she knows the school has been approached by the town to use the restrooms during July and August. Beth said that she was approached by a selectmen, not the town and not the BOS, she did have a conversation with the Town Manager and offered to attend a BOS Meeting. The town manager preferred to handle it with the Selectmen. Beth is against opening the PHS restrooms to the public because students will be in the building for summer school and we can't manage the security, etc. that this would necessitate. Beth had a counter suggestion - since some of the town offices will be at VMES, why not open those bathrooms to the public.

She also discussed this with Peter and he was absolutely opposed to it. We use this building continuously, i.e., PanMass, Family Week, etc. but it is not open to the public all the time.

**Unfinished Business:**

**Superintendent's Evaluation Process**

Evaluation forms for the Superintendent had been asked for and are in the packets. When the evaluations are completed by the PSC they will be reported in an open meeting of the PSC.

There was a mini discussion on how the forms will be filled out, etc. It was then decided that each person (except for the brand new members) will fill out his/her form and then someone will do a compilation of the comments and present them at the aforementioned meeting.

**New Business:**

**Appointment PSC FY-12 Sub-Committees**

After much discussion, the following Sub-Committee list was compiled:

- Use of Facilities: Jamie Kryszkiewicz & Shannon Patrick
- Sick Leave Bank: Lory Stewart
- Union Negotiations: Kerry Adams & Shannon Patrick
- Supt. Evaluation: Kerry Adams & Cass Benson

Next the Liasons were named

- JAFFSC (Scholarship) Jamie Kryszkiewicz & Shannon Patrick
- Cape Cod Collaborative Lory Stewart
- PAE Exec. Comm Shannon Patrick & Jamie Kryszkiewicz

There will be a schedule of meetings for the fall.

**FY-11 Line Item Transfers**

The amount of \$65,545 is the amount of the transfer. This is money that we don't anticipate needing in those lines and Beth would recommend that we spend it as we have unusual expenses for FY-11.

The Town Manager said that there is over \$300,000 that was appropriated at the town meeting and if there is anything left they will help us with the

extras that we need - perhaps by replacing the locks, securities, painting, and moving the door, air conditioning, etc.

Beth said that we are going to go to the town in the fall with a capital improvement budget. The fence is collapsing (a very expensive item), the kitchen floor in this building is the original & has to be replaced, etc.

Kerry asked about the amount for security – does everyone have to have a key card and will this system tell us WHO is using this. Will it also buzz visitors in? Ans: yes. Beth said that we have a security problem and we have x number of keys loose in town and this system will be connected to both buildings. The Town will have to re-key their part of the VMES. The questions went on with each item comprising the transfer amount discussed.

Lory said to contact her before tech money is spent because she may be able to save the school some money.

**Motion: Move to accept the request for a line item transfer for \$65,545.**

**Motion: Kerry Adams                      Seconded: Cass Benson                      Vote: 5-0-0**

### **Student Handbook**

Kim Pike who was called away on a medical emergency will be on hand on the next meeting to further discuss the handbook. Copies of the handbook were handed out and most of the changes are due to moving into the one building. There will be one lunch but it will be staggered. Items in red typeface are finalized and the blue are changes still being worked on.

### **PSC Comments**

Kerry Adams just wanted to remind everyone of the Fishing Derby on this coming Sunday – June 19<sup>th</sup> to celebrate Fathers' Day. It will be held at McMillan Pier at 9:00 a.m.

Meeting adjournment at 6:30 p.m.

Respectfully submitted,  
Evelyn Rogers Gaudiano

Approved by the School Committee on July 12, 2011

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Shannon Patrick, Chairperson