Provincetown Public Pier Corporation (PPPC)
Judge Welsh Room - Town Hall
Meeting Minutes of Thursday, October 27, 2011

Members present: Lee Ash, Rich Wood, Carlos Verde and Scott Fraser.
Members absent: Ginny Binder (excused).
Other Attendees: Rex McKinsey (Pier Manager/Harbormaster) and Ellen C. Battaglini (Administrative Assistant).

Chair Lee Ash called the Public Meeting to order at 5:00 P.M.

AGENDA

Public Statements

John Baldwin raised the issue of liability and property damage insurance for commercial divers. Other Towns on the Cape require it and he inquired if Pier intends to institute similar policy. Rex replied that it was on the radar screen.

Special Agenda Items

None.

Review Minutes

A motion was made to approve the minutes of the Public Meeting on 10/13/11 as amended.

Motion: Rich Wood **2nd:** Carlos Verde

Vote:
Yes: 4 **No:** 0 **A:** 0

Motion Passes.

Directors' Statements

Carlos Verde: Thought previous meeting was good. He, Rex and Scott had a productive discussion re bringing latter up to date on financial matters.

Scott Fraser: Asked about bonding of Treasurer. Would like to make a motion to authorize any Director to be able to sign Rex's timesheet as he is occasionally out of Town. Will bring up issue again in 'New Business'. Commented on Pier maintenance and rehabilitation based on reading lease and Acts and in light of recent engineering study. Of the opinion that $50,000 for capital reserve is inadequate. Requesting an agenda item to discuss financial planning and development of a long-range maintenance plan based on engineering study and budget.

Brief discussion ensued.

Rich Wood: Board looking at issues raised by Scott. Agrees with suggestions re budget and Pier maintenance. Many tuna boats now on Pier.

Lee Ash: Board should assess what needs reorganizing and revising re original Pro forma. Read State Ethics Board finding re Assistant Harbormaster that issue didn't warrant further action on its part and PPPC should handle the matter.

Pier Manager's Report

Winkler floats: Winkler removed his floats. Valuable in terms of revenue having extra floating dock space on 'T' and being able to connect to transportation float. Old courtesy float pulled out.

Pearl Street Boat Clean-Up: Delayed by scheduling with DPW, but will commence next week.

Cape & Islands Harbormaster's Association: Notified of grant for thermal imaging night vision monocular. Made for marine environment and capable of recording photos and video. Good for night searches and rescue.

Auditors: Moving forward working on cash reconciliation between Town and Pier Corp. Our auditor needs to answer questions from Town's auditor.

Transients: Available dock space is full of transient tuna boats. Ice sales are strong.

Port Security Grant: Work progressing on raceways under Pier.

Brief discussion ensued.

Staff Hours: Second shift hours change to 3:00 – 9:00 P.M. next week.

NFWF: Waiting for electrical work in order to hook-up hydraulics for jib crane. Clean-up of Harbor has to happen between January and March of 2012.

Carlos requested a budget outline including past and proposed expenditures for NFWF grant.

New Business

A motion was made to authorize any other Director to sign Rex's timesheet in the absence of the Treasurer.

Motion: Scott Fraser **2nd:** Carlos Verde

Vote:
Yes: 4 **No:** 0 **A:** 0

Motion Passes.

At 5:35 P.M., a motion was made to go into Executive Session pursuant to M.G. L. c. 39, s. 23B (3) and not to reconvene in Open Session thereafter.

Motion: Rich Wood **Second:** Carlos Verde

Roll Call Vote:

Rich Wood: Yes.
Scott Fraser: Yes.
Carlos Verde: Yes.
Lee Ash: Yes.

Respectfully submitted,
Ellen C. Battaglini
PPPC Administrative Assistant

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Lee Ash, Chair