

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, October 26, 2011**

**A regular meeting of the Provincetown Housing Authority was called
To order by C. Andrews, Chair, on Wednesday, October 26, 2011
at 5:32 pm in the Maushope Common Room at 44 Harry Kemp Way.**

Provincetown Housing Authority Board of Commissioners:

PRESENT:

C. Andrews, Chair; N. Jacobsen, State Appointee; H. Gordon; T. Roberts

ABSENT:

M. Perdue, Vice-Chair, excused.

OTHERS PRESENT:

Patrick J. Manning, Executive Director; Diana N. Fabbri, Recording Secretary

1. PUBLIC STATEMENTS:

None

2. COMMISSIONERS' STATEMENTS:

None

3. FINANCIAL REPORT:

E.D. reports that the financial statement is the FY2011 year-end budget. The budget was overspent by \$516 and the Operating Reserves was at 17 percent.

N. Jacobsen motioned to approve the Financial Report, H. Gordon seconded.

VOTED: 4-0-0

4. MAUSHOPE'S 25TH ANNIVERSARY REVIEW:

C. Andrews inquired as how to go about thanking people involved. The tenants on the sub-committee will provided a list for thank you and requested Board members review and make any additional/changes. The list will be e-mailed by ED to board members. C. Andrews will explore a donation from the Banner for the Thank You and the event on PTV will include the Thank You list. The Board discussed how to implement the "Friends of Maushope" and the need to form a 501-C3. E.D. was asked to follow up with Tenants as to the writing of a Mission Statement for the Friends of Maushope as well as the tenants verifying with those that signed up indeed signed up

for Friends of Maushope. Board requested ED contact COA director regarding the Friends of the COA.

5. 26 ALDEN STREET – Reuse as Senior Housing:

Discussion followed on how PHA might acquire 26 Alden Street property as affordable housing. It was suggested that the E.D. get in touch with Michelle Jarusiewicz to set up a meeting or invite to the next Board meeting. The Board discussed possibly setting up a sub-committee. H. Gordon stated that PHA is on record with the BOS of PHA's interest in the GG building. Board requested ED contact DHCD regarding any [possible funding.

6. APPROVAL OF MINUTES:

T. Roberts motioned to accept the minutes of Wednesday, September 28, 2011 with correction, N. Jacobsen seconded.

VOTED: 4-0-0

T. Roberts motioned to accept the minutes of Monday, September 26, 2011, N. Jacobsen seconded.

VOTED: 4-0-0

7. DIRECTOR'S REPORT:

A. DHCD: No report.

B. Maushope:

1. Census: 24 of 24

C. Family:

1. Heat System Replacement:

DHCD will put forward an amendment on the contract THAT will come before the PHA Board.

2. Vacancy:

Cape Associates is not recommending laminate and recommends going with industrial carpeting. Board request ED to explore alternatives to carpeting.

3. Census: 8 of 9

D. Foley House:

1. Audit:

The Foley House audit has been re-scheduled for December 7 & 8, 2011.

2. Census: 10 of 10

8. OLD BUSINESS:

A. Board State Appointee – Status: No report.

B. 90 Shank Painter Road – Update: No report.

C. 951R Commercial Street – Update: H. Gordon spoke with Michelle J. and the Open Space Committee regarding the purchase of 951R for open space. Open Space to focus on another piece of property behind the Harbor Hotel. ED reported that a meeting is scheduled for November 2 with the consultant to draft the RFP.

C. Andrews asked the E.D. to find out if the sewer will serve 951R Commercial Street. H. Gordon asked the E.D. to follow up with DPW Director David Guertin.

D. Community Preservation Committee – Report:

N. Jacobsen reported that proposals are due on November 1 2011. The Town will be submitting proposals for the Affordable Housing Specialist and office of as well to implement a Rental Subside program that would serve 10 families

E. Community Housing Council – Report: No report.

9. NEW BUSINESS: None.

10. APPROVAL OF VOUCHERS:

T. Roberts motioned to approve the vouchers, N. Jacobsen seconded.

VOTED: 4-0-0

11. CLOSING STATEMENTS: None.

Next Board Meeting scheduled for Wednesday, November 30, 2011 at 5:30 pm.

The December, 2011 meeting is scheduled for Wednesday, December 28, 2011 at 5:30 pm.

T. Roberts motioned to adjourn at 6:33 pm, N. Jacobsen seconded.

Meeting adjourned.

Respectfully submitted,

Diana N Fabbri

Recording Secretary