

Provincetown Community Housing Council

Grace Gouveia Building

January 12, 2010

8:00 a.m.

Members Present: Joe Carleo, Arturo Alon, and Molly Perdue

Excused Absence: Cathy Reno Brouillet

Staff: Community Housing Specialist Michelle Jarusiewicz, Assistant Town Manager David Gardner

Member Arturo Alon indicated that he is scheduled for surgery on 2/9/10 unless there is a cancellation earlier. He will then be home and out of commission for 4 to 6 weeks.

Public Statements: none

33 Court Street: [Member Molly Perdue abstained.] Provincetown Housing Authority Executive Director Patrick Manning responded to questions and explained that the delay in construction start-up was due to several factors including no responses to initial bid request, DHCD review and approval of process to include portion of the work to be completed by PHA staff. Target is to have 100% completion by May, outside work is 100% complete, inside work is approximately 50% complete. Tenant selection will be done through DHCD process which includes looking at priorities [victims of domestic violence, homeless, etc.] and their waiting list.

Arturo Alon MOVE to approve the 33 Court Street Grant Agreement for \$20,000 from the Affordable Housing Trust Fund, second by Joe Carleo; approved 2-0-1 [Molly Perdue abstains].

2009 Town Report: Discussion of draft written by Chairman. Member Perdue indicated that we should add language about the strong need for senior housing. The Housing Authority has a long waiting list. The Cape demographics indicate an even greater need for senior housing in the future. Also need to shorten report as there will be limited pages in this year's printed report. The Chairman will re-write to so reflect.

Housing Office Budget FY 11: The Community Housing Specialist indicated that the Board of Selectmen approved the budget total of \$70,563.88 with \$34,309.28 for the Housing Office as requested from CPA funds. Next steps will be CPC consideration of the request and Finance Committee. The town accepted a MCDBG grant that has been awarded which includes a grant administration budget. This would continue the housing office with about 12 hours per week dedicated to housing and about the same amount of time dedicated to the grant.

Housing Needs Analysis Report for Growth Management Update: Assistant Town Manager David Gardner and the Community Housing Specialist explained the draft report where the gallonage reflects the Ryan Report and current allocations. Data was added including current numbers from the Community Housing Resource's notification list which increased by 16% in less than a year and by 35% in the past 16 months with a total of 428 households now on the list. The intent of the report is to give the Board of Selectmen a picture of what has happened in the last year and how it relates to the overall Affordable Housing goals. Member comments included: combine 2 data tables into one with more pronounced label; add more language regarding the Housing Authority's data and update that data; clarify Deaconess numbers and dates of accomplishments; add language about 83 Shank Painter under existing projects and what we have accomplished even if growth management neutral. Members agreed with the recommendation for even split between the 1A, 1B, and 1C categories and for the need of even stronger language about future need.

Upcoming dates:

1/26/10 5:00 pm CPC meeting re: CPA Requests
1/28/10 Annual Town Reports are due

Minutes

A.J. Alon moved to accept minutes for 12/21/09; second by Molly Perdue; approved [3-0].

Next Meeting: January 25, 2010, 9:00 am.

Community Housing Specialist Report:

90 Shank Painter Rd.: The Community Builders reported yesterday that they were not funded in the 2009 tax credit allocation but are at the top of the list for the February round which could result in a June 2010 award and fall 2010 construction start-up.

MOTION to adjourn. 8:55 am.