

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Wednesday, December 28, 2011**

**A regular meeting of the Provincetown Housing Authority was called
To order by C. Andrews, Chair, on Wednesday, December 28, 2011
At 5:34 pm in the Maushope Common Room at 44 Harry Kemp Way.**

Provincetown Housing Authority Board of Commissioners:

PRESENT:

C. Andrews, Chair, M. Perdue, Vice Chair (arrived at 5:43 pm), N. Jacobsen, State Appointee, H. Gordon.

ABSENT: T. Roberts, excused.

OTHERS PRESENT: Patrick J. Manning, Executive Director; Diana N Fabbri, Recording Secretary.

1. **PUBLIC STATEMENTS:** None.
2. **COMMISSIONERS' STATEMENTS:** H. Gordon requested to discuss a tenant issue she is concerned about. C. Andrews, Chair clarified discussion of tenants was not appropriate at a public mtg and recommended a meeting be scheduled with H. Gordon a second Board member and the ED. H. Gordon, M. Perdue and Ed agreed to schedule a mtg.
3. **FINANCIAL REPORT:** H. Gordon requested clarification regarding "Sect 8 Admin" account. ED clarified that the Account balance is from when PHA administered several "host" Section 8 Vouchers prior to DHCD eliminating the ability for housing authorities to "host" vouchers.

N. Jacobsen motioned to accept the Financial Report; H. Gordon seconded.

VOTED: 3-0-0

4. **26 ALDEN STREET, Reuse as Senior Housing** – Board decided to leave this Item off the Agenda till additional info available from Town Administration.
5. **APPROVAL OF MINUTES:**

N. Jacobsen motioned to approve the November 30, 2011 minutes; H. Gordon seconded.

VOTED: 4-0-0

6. DIRECTOR'S REPORT:

A. DHCD:

1. **FY2012 Budget Re-Certification:** No additional info from DHCD
2. **E.D. Contract:** C. Andrews requested E.D. to provide information that reflects current information and to provide the Board recommendations to identify and define the issues.
3. **Development Funding:** No Federal or State funds available.

B. MAUSHOPE:

1. **Friends of Maushope:** G. Johnstone has three people coming to the Tea on Sunday, January 22, 2012 at 1 pm who are interested in becoming Friends. C. Andrews will create a flyer for the occasion.
2. **Sewer Update:** C. Andrews drafted a letter to the BOS requesting a Joint Meeting regarding a sewer hookup for 40 Pearl Street & Maushope.
3. **Census:** 24 of 24.

C. FAMILY:

1. **ARRA WAP Boilers:** executed contract amendment received from DHCD, funds to be forthcoming
2. **Vacancy:** The unit is almost complete. Vinyl laminate flooring has been put in and there is a local family whose landlord is willing to work with the PHA Board to help the family become tenants.
3. **Sewer Update:** info provided by agenda item 6B2
4. **Census:** 8 of 9.

D. FOLEY HOUSE:

1. **Audit:** The Audit is complete and available at the PHA office for Board review

2. **AmeriCorps MLK Day:** AmeriCorps will be doing all the painting of the common area; prep work on Friday, January 13, 2012 and painting on Monday, January 16, 2012.

3. **Census:** 10 of 10.

7. **OLD BUSINESS:**

A. **Board State Appointee – Status:** No news

B. **90 Shank Painter Rd – Update:** ahead of schedule

C. **951R Commercial St – Update:** RFP to be released with possible sewer hook-up.

D. **Community Preservation Committee – Report:** N. Jacobsen reported that M. Jarusiewicz submitted to the CPA for a Rental voucher program to create vouchers for 10 households for \$350/mth each.

E. **Community Housing Council – Report:** No report.

8. **NEW BUSINESS:** none

9. **APPROVAL OF VOUCHERS:**

M. Perdue motioned to approve the vouchers; N. Jacobsen seconded.

VOTED: 4-0-0

10. **CLOSING STATEMENTS:** None.

Next Board meeting scheduled for January 25, 2012 at 5:45 pm.

H. Gordon motioned to adjourn at 6:43 pm.

Respectfully submitted,

Diana N. Fabbri

Recording Secretary

