

**REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
Monday, April 16, 2012**

A regular meeting of the Provincetown Housing Authority was called to order by C. Andrews, Chair, on Monday April 16, 2012 at 5:30 pm in the Maushope Common Room at 44 Harry Kemp Way.

Provincetown Housing Authority Board of Commissioners:

PRESENT:

C. Andrews, Chair, M. Perdue, Vice Chair, N. Jacobsen, State Appointee.

OTHERS PRESENT: Patrick J. Manning, Executive Director; Maushope Tenants' Association: Gladys Johnstone, Secretary; Nancy Swanson, Treasurer; Larry Szczepanek, member; Kristin Hatch

1. PUBLIC STATEMENTS:

N. Swanson requested to voiced concern of a potential tenant move in. C. Andrews asked N. Swanson if she had discussed her concerns with the ED to which she responded no. C. Andrews informed her of the "Open Meeting" law and directed her to schedule a meeting with ED.

2. COMMISSIONERS' STATEMENTS: None.

3. FRIENDS OF MAUSHOPE:

Gladys Johnstone informed the Board that the MTA felt the Friends of Maushope "Tea" should be postponed to a later date. G. Johnstone informed the Board that the MTA felt there needed to be more time to organize the "Tea" C. Andrews suggested waiting to re-schedule the Tea till after the election and the Board would have 5 members. Several days, dates and times where identified, Saturday, June 9th or 23rd at 10 or 10:30am. A decision will be made at the next Board meeting.

G. Johnstone suggested that the Friends of Maushope schedule a cookout, with a tent for the first fundraiser. M. Perdue suggested the idea be presented at the "Tea".

4. APPROVAL OF MINUTES:

M. Perdue motioned to approve the Minutes of March 5, 2012 & March 12, 2012 with corrections, seconded by N. Jacobsen

VOTED: 3-0-0

5. **FINANCIAL REPORT:** E.D. presented the February 2012 financials.
N. Jacobsen motion to approve the Financial Report.
M. Perdue seconded.

VOTED: 3-0-0

7. **DIRECTOR'S REPORT:**

A. DHCD:

B. Maushope

1. Friends of Maushope: already covered.
2. Sewer Update: No update.
3. Census: 23 of 24.

C. Family

2. Vacancy: ED working with M. Jarusiewicz regarding reimbursement from the Provincetown AHTF
3. Sewer Update: No update.
4. Census: 9 of 9.

D. Foley House

1. Census: 9 of 10.

8. **OLD BUSINESS:**

A. Board State Appointee – Status: Board Chair and ED to draft letter to the Governor regarding appointment for review at next Board meeting. The letter to be CCed to local Rep & Senator

B. 90 Shank Painter Road – Update: The TAP funds awarded by the CCC to PHA for the initial site review is to be paid back by The Community Builders. TAP funds are required to be paid back if a project moves forward to development.

C. 951R Commercial Street – Update: PHA is waiting for approved PAHTF funds for Pearl Street to be received from the Town to pay for the RFP and advertising.

D. Community Preservation Committee – Report: No report

E. Community Housing Council – Report: No report.

9. NEW BUSINESS:

A. DLS Rate Increase: ED informed the Board that the mandatory DLS annual rate increase for maintenance is \$0.23 and affective April 1, 2012

N. Jacobsen motioned to approve the DLS increase of \$0.23 for maintenance affective April 1, 2012, seconded by M. Perdue,

VOTED: 3-0-0

B. Unit Inspection: ED presented the unit inspection forms utilized by PHA and the form utilized by the Town of Provincetown. ED informed the Board that much of the Town's form was no appropriate for unit inspections. The Board discussed the 2 forms and requested the ED review the town form with maintenance and present at the next Board meeting.

10. APPROVAL OF VOUCHERS:

N. Jacobsen motioned to approve the review of vouchers,

N. Jacobsen seconded.

VOTED: 3-0-0

11. CLOSING STATEMENTS: None.

Next board meeting scheduled for Wednesday, may 9, 2012 @ 6:00pm.

M. Perdue motioned to adjourn at 6:31 p.m., N. Jacobsen seconded.

Respectfully submitted,

Patrick J. Manning

Recording Secretary