



**Provincetown Public Pier Corporation (PPPC)
Judge Welsh Room - Town Hall
Meeting Minutes of Thursday, July 26, 2012**

Members present: Lee Ash, Rich Wood, Carlos Verde, Ginny Binder and Scott Fraser.

Members absent: None.

Other Attendees: Rex McKinsey (Pier Manager/Harbormaster) and Ellen C. Battaglini (Administrative Assistant).

Chair Lee Ash called the Public Meeting to order at 5:04 P.M.

AGENDA

Public Statements

None.

Special Agenda Items

None.

Review Minutes

A motion was made to approve the minutes of the Public Meeting on 07/12/12 as written.

Motion: Carlos Verde **2nd:** Scott Fraser

Vote:

Yes: 3 **No:** 0 **A:** 0

Motion Passes.

Directors' Statements

Ginny Binder: None.

Rich Wood: None.

Scott Fraser: None.

Carlos Verde: Home-made boat race was a success. Thanks to Harbormaster staff for assistance and deployment of boom surrounding race area.

Lee Ash: None.

Working Group Reports

Trapshed – Lee has gotten feedback from weekly trap shed artists concerning amount of fee. Would like to re-evaluate current fees at end of the season and look at alternatives, such as sponsorship.

Discussion ensued.

Finance – Dan Hoort reported to Board of Selectmen that Town's and Pier Corp.'s books have been reconciled for last 10 years. Town's auditor has certified our cash and Pier audits can now come out of draft form. No money missing on either side. Dan should be able to officially sign management letter in August certifying cash. Money currently in Pier Corp. bank accounts belongs to Pier Corp. Accruals on Pier books are next issue to resolve. Rex elucidated situation. Maintenance requirement of Pier is most expensive element and is principal fiduciary responsibility of Pier Corp.

Discussion re accruals ensued.

Scott reported on discussion with Commonwealth re if Pier enabling legislation would allow a change from a fiscal year end year to a calendar year end, which is more suited for our budgeting purposes and managing the business. Was told nothing in document prohibits change, but recommended that Pier petition legislature to amend legislation. There will be a fall joint meeting with Board of Selectmen to discuss accruals.

Personnel – Rich reported that subcommittee will be reconvening in the next couple of weeks to deal with several issues.

Pier Manager's Report

Boston floats or flex-floats would create problems for larger transient boats and New Bedford fishing fleet. Also Provincetown II could damage them. Projected cost of steel float system covering entire 'T' and capable of handling this traffic is \$500,000. Could cover half the 'T' and place smaller seasonal floats on other half. Review of potential revenue numbers from large private yacht occupancy.

Discussion ensued.

Maintenance Report – Pier wiring for high speed data completed. Comcast internet service now in HM Office. Of value to Police Department and saves Pier money. RFP for security cameras will be sent out in the next couple of months.

Other Maintenance Projects – Marine debris program completed. Floating docks repaired Replaced five high pole light fixtures on main Pier and 'T'. Same lights as used by fishing boats. Original lights never lasted for specified life span in marine environment. Winkler's crane and man-basket used for work. Other lighting also serviced. Removed and sent out all three awnings for repair. Old 1E gangway being repaired to replace 10W gangway. More lights added to Marine 1 and 2 pursuant to Police Dept. request.

Pilings and Boardwalk – Preparations for pile driving, which includes cleaning up the seabed, is complete. F/V Terra Nova moved to alternate berth. No piles have yet been driven. Boardwalk is cupping in several places and could be a trip hazard. Looking at options for repair.

MPO Project Update - HM Office still working together to resolve some issues with the Police Dept.

Beach raking - The Provincetown Center for Coastal Studies has compiled a lot of data in their study, but has issued no interim report yet. Usage of cleaned beaches has increased. Samples in packet of new beach grass signage being installed on same posts as water quality notification signs on Town beaches.

Pollution Control Training – Went through training with staff on Monday, including working with trailer and how to respond in the event of a spill. Deployed hard boom surrounding home-made boat race area.

CZM Grant – Working with Deputy Director of DPW, Rich Waldo, in application for a \$200,000 grant for a commercial pump out facility. Town will provide 25% local match.

Outfall Pipes – Staff working with DPW to remediate outfall pipes on Ryder Street beaches and MPL. DPW digs out after storm events, but leaves unsightly holes in beach where bacteria can proliferate. May be related to closures of those beaches.

Mass Office of Travel and Tourism - Working with Tourism Director, Chamber of Commerce and MOTT on Historic Ports Initiative for New England Canadian Cruise Symposium. Purpose is to market the Pier as a Group to the cruise ship industry. Symposium to be held in Boston in spring. Will try to encourage cruise executives to travel to Town either before or after Symposium. Also working on 400th year celebration of the landing of the Mayflower in 2020 and arrival of the Charles W. Morgan in 2014. Working with PPD to complete Pier security plan before Symposium.

Rich inquired about the status of issue of charter boat dockage fees as stated in their letter submitted to the Board.

Motion to adjourn @ 6:12 P.M.

Motion: Ginny Binder **2nd:** Carlos Verde

Vote:

Yes: 5 **No:** 0

Motion Passes.

Respectfully submitted,
Ellen C. Battaglini,
PPPC Administrative Assistant

Lee Ash, Chair