



Provincetown School Committee Meeting

**PROVINCETOWN HIGH SCHOOL
ELMER I. SILVA LEARNING CENTER
12 Winslow Street
PROVINCETOWN, MA 02657**

**Tuesday
July 10, 2012
5:00 p.m.**

Members Present: Kerry Adams, Cass Benson (left @5:35p),
Jamie Kryszkiewicz, and Lory Stewart.

Member Absent: Shannon Patrick, Chair

Staff: Dr. Beth Singer, Superintendent
Kim Pike, District Principal

AGENDA

Public Comments

There were none.

Minutes: June 12, 2012

Lory Stewart had quite a few corrections to the June 12th minutes, i.e., on pg 4 under #1. of the first paragraph the amount should be \$45,000 (not \$65K), on pg 5, 5th pgh, 2nd sentence should read.....Our technology teacher was bumped (not “has been riffed”)....on pg 6, Start the 3rd pgh with “This is a new position and” Beth has shared this concept.....

Motion: Move to accept the minutes of the June 12th meeting as amended.

Motion: Lory Stewart

Seconded: Kerry Adams

Vote: 4-0-0

Superintendent's Update:

▪ Personnel

We're in the process of hiring an exceptional Spanish teacher who has much experience. The difference in her salary will not be a strain on the budget; it's only a \$755 difference.

We're also in the process of hiring a technician who is very talented. Our candidate will come on board before the end of July.

We've had our 2nd resignation. It was from Nellie Lukac who has been a 2nd grade teacher for the past four years. There have been over 100 applicants for the position.

We've also hired an outstanding math teacher, Brendan Dillon, who will be teaching math to the middle years program and 1 high school class.

There will be a new Lead Teacher for Wee Care. Her name is Nancy Gross and she used to be the music teacher at VMES a few years ago. Everyone is happy that she has joined us at VMCC.

Lory asked for clarification – what was the certification of the technology teacher, who got bumped and why. Beth satisfied all Lory's questions regarding the tech teacher and the meeting continued.

▪ Playground

The School Department and the Town are working closely together as a new proposal takes shape. Both sides are very respectful of each other's needs and the project will not be completed until spring. Each of the PSC's packets contained an estimate for the ground preparation from Cosmos Association. It is estimated that the Town will complete the asphalt removal and the curb installation which will reduce the amount by \$3,700 and we also anticipate creating our own benches in Mr. Bull's classroom which is the shop class. Beth is hopeful - with the grant - that we'll be able to do this project without going back to the Town for additional monies.

▪ Finance

In the packets is an Expenditure Encumbrance list for 2012. After we subtract what we need for the summer – we will have \$36,000 left in salaries. \$44,000 is on our ledger but that other money was returned to the

Town for FY11. When that amount and the other outstanding expenditures are processed, we expect an unspent balance of \$56,269.40 to be returned to the Town's general fund.

- PHS Envelope

Mark Almeda has supplied us with a complete engineering report on the exterior of this building. Beth read it aloud for the PTV audience. It was a complete structural analysis but was written in engineering language. The report will make estimates on what is necessary and what can be deferred. The building is 81 years old and some areas of the brick have been re-pointed but it was not well done. At the entablatures (this is the part of the building that lies between the columns and the roof) pieces are falling – some pieces are small and some are falling in shards which could become very dangerous. There is some minor cracking which can be repaired but some repairs in the past – have been made inappropriately.

Also the report found that our roofs have problems and preliminary repairs to the membrane roof over the library will need to be done soon. Beth said that she doesn't know what this will cost but it's a good picture of what we need.

Unfinished Business:

At this point in the meeting (5:35 p.m.) the Vice Chair, Cass Benson, had to leave the meeting and Kerry Adams took over running the meeting.

New Business:

Policy Manual Sections A&B

Lory and Beth have had another meeting regarding the policy manual redo and Sections A & B are attached for perusal. We will vote to accept "in form" these sections and each section will have 2 readings and then we will tentatively accept them. When the entire manual has been completed, we'll have one vote on the entire manual. The schedule is to have 2 sections a month redone.

You will note that some sections have brand new rulings. The sections, for example, on discrimination have brand new rules and nuances so they will all require careful reading and consideration. Beth pointed out what the PSC should focus on. Executive Sessions were one of the subjects focused on.

PanMass/CCC Bus Rental

Peter Grosso, former Chair of the PSC, attended the meeting and said that he is still an active volunteer for the PanMass Challenge happening. They have a big cook-out on Motta Field and they would like kitchen facilities to accommodate the group. Also, one of the other things they have done is to rent the mini bus and to take the riders and their bikes to get on other transportation. This year Cape Tech and Cape Cod Collaborative said that they cannot rent to Peter but they have no problem if the PSC makes the request. Peter said that he had talked with Betty White. The school would make the request and Betty would pay the bill and will be reimbursed by PanMass. The school has been told that all the expenses and liabilities are covered.

Kerry Adams wants the insurance to name us, as well, as co-insurers.

Motion: Move to make a request to the Cape Cod Collaborative to rent a bus for August 3, 4, 5, & 6 provided that we are named as co-insurers.

Motion: Lory Stewart Seconded: Jamie Kryszkiewicz. Vote: 3-0-0

Solar Panels

Beth has received a letter from David Gardner regarding a proposal for solar panels on the high school roof. The chosen vendor didn't want to bid on it because of the age of the roof. If we want solar panels on the high school – unless you and the PSC want them this will not move forward. Beth said – maybe we should look at a long term plan. Beth said that this would be BIG solar panels and so it's a way of moving green and saving money in the long run. The Town has been working on this and they are saying that if we want this – we're going to have to step up to the plate.

Kerry said that the appropriate time to put on the solar panels is after the roof has been replaced. He would like to have a qualified person address a PSC meeting to answer questions.

Beth suggested that the PSC members could send their questions to her and she can refer them to the company - whoever they are.

The PSC members agreed that they are interested in learning more.

Technology Integration Specialist Job Description

Beth read the job description for benefit of the PTV audience and she's looking for input.

All the members of the PSC (the 3 still in attendance) had questions about the job itself.

Lory said that there is a certification for this field and she has it. She wondered aloud if the proposed applicant had certification. She continued by saying that there are many different kinds of assessment tools, i.e., coaching, mentoring, etc. By 8th grade there are certain things that students should be able to do. Lory also asked if this person would be in charge of the tech class? Beth said no, but that she sees a lot of collaboration happening.

Lory is just asking for clarification and she's going to take the job description and look it over and compare it with the one in her office.

It would be deemed helpful to have an August meeting to just do the Superintendent Educator Evaluation as well as the job description for the tech person.

Beth said that she was hoping that we wouldn't have to meet in August but it seems necessary – August 14th at 5:00 p.m. was decided on.

PSC Comments

There were none.

Adjournment

Motion: Move to adjourn the meeting at 6:05 p.m.

Motion: Lory Stewart Seconded: Jamie Kryszkiewicz Vote: 3-0-0

Respectfully submitted,
Evelyn Rogers Gaudiano

Approved by the School Committee on August 14, 2012

Cass Benson and/or Kerry Adams