

## **COMMUNITY PRESERVATION COMMITTEE MEETING: MINUTES**

**Grace Gouveia Building, 26 Alden Street**

**September 15, 2009, 5:00 pm**

Members present: Bill Dougal, Tom Roberts, Nancy Jacobsen, Eric Dray, and Dennis Minsky.

Excused absence: Dorothy Palanza and Arturo Alon

Non-excused absence: Steve Milkewicz

Other attendees: Community Housing Specialist Michelle Jarusiewicz

**Minutes:** Nancy Jacobsen MOVE to approve minutes of 8/25/09 as written; second by Tom Roberts; approved 4-0-1 [ED].

**Public Statements:** none

**CPA Funding Request Round & Plan for FY 2011:** Sample language regarding the “preserving heritage” concept discussed at the last meeting was distributed by Chairman Bill Dougal and member Dennis Minsky. Members had a general discussion about what that concept means – generically speaking - a project or program that promotes and preserves all of Provincetown history - and what activities were ongoing already by various organizations including the historic preservation website that the Town Clerk has been working on. The site has been digitizing Provincetown history of all sorts including art work, photos, documents, oral histories. Much work remains to be done, there is a great deal of history out there in closets and in people’s memories. While historic preservation is very important in Provincetown, many are unaware of what already exists and is being done. General discussion about multi-media possibilities, about the mission of the CPC i.e. not to design a project but to allow proponents to bring their project within a concept to them. Concern about what is eligible or not under CPA.

General consensus to drop the concept as a focused RFP, but to consider incorporating some language into the guidelines that reflects the idea.

**CPA Funding Availability:** Community Housing Specialist Michelle Jarusiewicz distributed her report dated September 14, 2009 regarding projected CPA funds available now and in the future given certain assumptions. The primary assumption is that we will have little state match [as discussed with Stuart Saginor], much less than we had believed even earlier this year. With consideration of the FY 2011 Community Preservation Fund grant cycle and the revision of the CPA Plan, it is important to have some sense of how much funds might be available now and in the future to not over commit or have false numbers. Taking the most recent CPA fund projections from the accountant’s office, making some assumptions, and running various scenarios given the best information that we now have, including 0% or 35% state match for 2 years only, spending at various levels from \$0 to \$1 million, or borrowing at \$732,000. While our current fund balances appear to be robust [nearly \$1.5 million], after deducting debt payments in the future, and taking into consideration that the state may not provide any significant match, there is not as much money as previously thought. While simplistic, it appears that with no state match, we obviously cannot spend more than \$300,000 or more than \$400,000 with 35% state match in FY 2011, as negative balances will develop in the future. Borrowing allows somewhat more than that, perhaps \$500,000 or so, but not the \$2-million which has been discussed. It was agreed that some general language should be incorporated into the guidelines regarding smaller grants being available for FY 2011.

**Next Meeting** scheduled Tuesday, 10/6/09 at 5:00 pm.

Adjourned 6:13 pm.

*Submitted by: Michelle Jarusiewicz, Community Housing Specialist*