

**COMMUNITY PRESERVATION COMMITTEE MEETING:  
MINUTES**

**Grace Gouveia Building, 26 Alden Street  
October 6, 2009, 5:00 pm**

Members present: Bill Dougal, Tom Roberts, Nancy Jacobsen, Eric Dray, Steve Milkewicz, and Dennis Minsky.

Excused absence: Dorothy Palanza and Arturo Alon

Other attendees: Community Housing Specialist Michelle Jarusiewicz, Assistant Town Manager David Gardner

**Minutes:** Dennis Minsky MOVE to approve minutes of 9/15/09 as written; second by Tom Roberts; approved 5-0.

**Public Statements:** none

**CPA Funding Availability:** Community Housing Specialist Michelle Jarusiewicz distributed revised spreadsheets dated September 28, 2009 regarding projected CPA funds available now and in the future given certain assumptions. The revised sheets add estimated debt service for Phase 2 of Seashore Point and potentially 30% in state matching funds for one year only and zero after that. Combine this with the projected total debt service, little remains. These numbers will be revised as actual matching funds are received and other information becomes available. At this time, the recommendation is to project a maximum of only \$200,000 available for FY 2011 CPA grants. Note that Housing Office/Housing Specialist was not included in the deductions as it would need to be approved by the CPC and town meeting. Only approved items were included with the exception of the general administration. Members had some discussion about the past and future funding of the Housing Office.

**CPA Funding Request Round & Plan for FY 2011:** some edits on pages 9 and 14 were made to the Guidelines. Some discussion about making no grants this funding cycle and reserve funds for the future. What would the amount of borrowing authority be instead of paying cash? If borrowed, what impact would that have on annual projections? The Community Housing Specialist would request that information from the finance department. Consensus was to keep the funding round for FY 2011 open and see what kind of applications are submitted. Advertising would begin next week and continue into November for December 1<sup>st</sup> deadline.

Eric Dray: MOVE to approve the revised CPA Plan and Guidelines with the disclaimer for limited funds for FY 2011; second by Dennis Minsky; approved 6-0.

**Next Meeting** scheduled Tuesday, 11/10/09 at 5:00 pm, will include discussion of timetable and process for application review.

Adjourned 6:05 pm.

*Submitted by:*

*Michelle Jarusiewicz,  
Community Housing Specialist*