

**COMMUNITY PRESERVATION COMMITTEE MEETING:
MINUTES**

**Grace Gouveia Building 26 Alden Street
December 17, 2012 4:00 pm**

Members present: Dorothy Palanza, Judy Cicero, Eric Dray, Stephen Milkewicz, Susan Cook, Ann Maguire, Barbara Prato, Nancy Jacobsen

Members absent: James Hall

Other attendees: Community Housing Specialist Michelle Jarusiewicz

Reorganization: Eric Dray MOVE Dorothy Palanza as Chairman; Ann Maguire second; approved 8-0.

Ann Maguire MOVE Eric Dray as Vice-Chairman; second Barbara Prato; approved 8-0.

Public Statements: none.

FY 2014 CPA Funding Cycle: discussion regarding cap of \$400,000 previously voted as a conservative number. Committee could increase perhaps up to \$500,000. Bring updated spreadsheet to next meeting. What happened to open space grants for approved projects?

Members discussed FY 2014 proposals:

School: \$400,000 request. Ann Maguire feels very strongly about supporting this project. The Town has often let buildings get into disrepair. Dorothy Palanza: Has the school met with historic? Eric Dray: The architect is Mark Almeda who worked on the Town Hall project. The CPA request is limited to the exterior envelope and is very straightforward. Supports. What about other funding sources?

Cemetery: \$50,000 request for dune restoration, cemetery entrance, and paths. Could this be divided into separate phases? Grant Administrator provided an update of Phase 2. An RFP had been issued in accordance with consultant's template. All proposals were rejected as the Town must issue an IFB in accordance with AG's office.

FAWC/Barn: \$25,000 request. Member Stephen Milkewicz is an abutter and did not participate in the discussion. Eric Dray indicated that the application is tailored to what historic commission said was appropriate. Sec. of Interior guidelines apply with CPA funds. Question about language on page 6 #9 on budget. Clarification needed.

WOMR: \$50,000 request. Member Stephen Milkewicz is a volunteer there. Eric Dray met with them. Additional information is needed including expanded scope description, photos, specifications, what is wrong with the windows and doors? Who prepared budget? Permits? Etc.

Recreation/Basketball Court: \$68,100 request. Grant Administrator indicated that an invitation for bid process would be required and not simply 3 quotes. This will necessitate prevailing wage rates and other mandatory requirements which may increase the overall cost.

Questions included: While historic regulations allow replacing like-with-like, is that the best option? Have other materials been considered? Has Rec department met with historic? What about the life of the materials and future maintenance?

Housing Office/CPA Administration: \$ 44,291 request. The Grant Administrator outlined the request which essentially mirrors FY 2013 for a shared part-time position for housing office, CPA administration, and grant administration with some funds from grants.

Next Meeting: January 22, 2013, Tuesday, at 4:00 pm. All applicants are invited; specific questions for some. Public Hearing in February and may need to meet an additional time.

Documents:

Minutes

Housing Specialist Report 12/4/12

CPA Applications

Adjourned 5:03 pm.

Submitted by:

Michelle Jarusiewicz,

Community Housing Specialist