

**INVITATION FOR BIDS: LIQUID PROPANE GAS**  
**FORM OF GENERAL BID**

**TO:** Town Manager  
Town of Provincetown  
260 Commercial Street  
Provincetown, MA 02657

The undersigned proposes to provide Liquid Propane Gas and repairs and services for the Town buildings listed in the specifications in the amount indicated in space provided. Unless otherwise extended by the Town, this contract is for the period commencing on July 1, 2022, and ending on June 30, 2023. This contract may be renewed for an additional year (for up to three years) based upon satisfactory performance, as determined by the Department of Public Works.

Markup on Selkirk index  
Wholesale Price for the day of delivery \$ \_\_\_\_\_

Fixed Price (July 2022–June 2023) \$ \_\_\_\_\_

Hourly Rate for Repairs: \$ \_\_\_\_\_

Markup on Repair Parts: \$ \_\_\_\_\_

To the Town of Provincetown, Commonwealth of Massachusetts, in accordance with the Form of General Bid and any other related documents.

The undersigned shall provide the following with the proposed bid:

Two signed General Bid Agreements  
Tax Certification (attached)  
Non-Collusion Certification (attached)

DATE: \_\_\_\_\_

Name of General Bidder: \_\_\_\_\_

Person Signing Bid: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

**TOWN OF PROVINCETOWN**

**CONTRACTOR**

\_\_\_\_\_  
Town Manager  
Chief Procurement Officer

\_\_\_\_\_  
Name

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

Certification of Appropriation under MGL c.44, s31C:  
Adequate funding in the amount sufficient to cover the total cost of this contract/change order is available.

\_\_\_\_\_  
Town Accountant

**CERTIFICATION OF COMPLIANCE**  
**M.G.L. Chapter 62C, Section 49A**

Pursuant to Section 49A of Chapter 62C of the General Laws of Massachusetts, I hereby certify that I have complied with all Laws of the Commonwealth of Massachusetts relating to taxes.

This statement is made under the pains and penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_, 2022

Printed Name of Individual or Corporation: \_\_\_\_\_

Name and Title of Corporate Officer (if applicable):

\_\_\_\_\_

Signature of Individual or Corporate Officer:

\_\_\_\_\_

Social Security or Federal Identification Number:

\_\_\_\_\_

\_\_\_\_\_

**CERTIFICATION OF NON-COLLUSION**

The undersigned certifies under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other persons. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

## LIQUID PROPANE GAS SPECIFICATIONS

### Delivery:

All fuel prices will be based on the Selkirk, based out of Texas, on the date of delivery, or an agreed “not-to-exceed price”. If you base your price on something different than the Selkirk, please explain your bid and terms so an equitable decision can be made.

All delivery slips/invoices will show a breakdown of gallons delivered the Selkirk price for date of delivery, mark-up price and taxes, if applicable.

### **EXAMPLE:**

Gallons x Selkirk	=	Total
Gallons x Mark Up	=	Total
Gallons x Tax	=	Total
	=	Grand Total
Gallons X Fixed Price	=	Total

### Liquid Propane Tanks:

The Town does not own all LP Gas tanks. The low responsible bidder chosen by the Town will have to provide replacement tanks that do not belong to the Town. All arrangements will have to be made by the chosen bidder with the current tank owner.

*Fuel to be supplied to the following Town buildings in Provincetown:*

1. Freeman Street Building (Tourism Office), 330 Commercial Street (Heat)
2. Council on Aging at the Veterans Memorial Community Center, 2 Mayflower Street (Heat/Hot Water and Stove)
3. Town Hall, 260 Commercial Street (Generator)
4. Transfer Station, 90 Race Point Road (Heat)
5. Highway Garage, Off Race Point Road (Generator, Hot Water, Misc.)
6. Harbormaster’s Office, MacMillan Pier (Heat)

*Fuel to be supplied to the following Town buildings in North Truro:*

7. Water Department, 143 Shore Road & Knowles Crossing
8. Water Department, North Union Field