

## PART VI

### ARTICLE 7

#### Section 10: SWAP SHOP REGULATIONS

- A. **Residential Users** – Residential users will be identified as stated under Article 4-B of the Board of Health Rules and Regulations for the Use & Operation of the Transfer Station.
- B. **Schedule of Operation** – The Swap Shop hours of operation shall be determined by the Department of Public Works and posted widely. It will be open year-round, Tuesday through Saturday, closed Sunday and Monday. The hours will be 8:00 a.m. to 12:00 p.m.
- C. **Staffing for Operation** – We will attempt to operate the Swap Shop by using either volunteers or senior citizens on the Tax Credit Program. If those options are not available we will attempt to keep the Swap Shop open with existing personnel.
- D. **Drop Off** – Acceptable items for the Swap Shop will be dropped off at the designated area. ***There will be no curbside pick-up for Swap Shop acceptable items.***
- E. **Sign In** - All residents dropping off material for Swap Shop will sign in and list the items they are dropping off.
- F. **Overloaded** – If Transfer Station Personnel see that the Swap Shop is collecting more than it can handle they have the discretion of refusing items.
- G. **Acceptable Items:**
  - 1. Working Appliances – *i.e., toaster ovens, blenders, crock pots, vacuum cleaners, coffeepots, can openers, lamps, toasters, microwaves, etc.*
  - 2. Books – *i.e., hardcover or paperback*
  - 3. Working audiotapes, CDs, videotapes
  - 4. Dishes, glasses, silverware, pots and pans
  - 5. Tools – *i.e., garden, mechanical etc.*
  - 6. Metal or wooden folding chairs
  - 7. Small tables – *i.e., end tables, folding tables, etc.*
  - 8. Toys, games, puzzles etc. (not broken or missing pieces)
  - 9. Fishing poles and tackle gear (no nets)
- H. **Non-Acceptable Items:**
  - 1. No clothing or shoes
  - 2. No bedding, linens or pillows
  - 3. No mattresses or box springs
  - 4. No carpeting
  - 5. No household hazardous waste, *i.e., paint, varnishes, etc.*
  - 6. No furniture (other than those items listed under Acceptable Items)
  - 7. No CFC (freon) -containing appliances (*i.e., refrigerators, air conditioners, etc.*)
  - 8. No demolition/construction materials
  - 9. No motors or automobile parts
- I. **Items Not Listed** – The acceptability of any item that is not specifically identified under Acceptable or Non-Acceptable Items will be determined by a Transfer Station employee.
- J. **The Decision of the Transfer Station Attendant is Final**
  - 1. Any complaints must be submitted in writing to the Health Agent and will be brought before the Board of Health for determination.
  - 2. All complaints must include the following written information: name, address, phone number, explanation of incident and parties involved. Complaint forms are available at the Town Manager's Office.