

**TOWN OF PROVINCETOWN
REQUEST FOR PROPOSALS
NEW POLICE STATION FACILITY
OWNER'S PROJECT MANAGER SERVICES**

The Town of Provincetown, acting through its Town Manager, invites proposals from qualified Owner's Project Managers (OPM), as defined in M.G.L. c. 149, §44A1/2, to oversee and manage the design and construction of a new Police Station Facility. Additionally, the project will also include the design, planning, construction, and coordination to relocate staff into the new facility once completed.

The total fee including expenses shall be negotiated, with the maximum cost not to exceed \$100,000 for OPM services during the Design Phase. A Preliminary estimate for OPM services during the Construction Phase is \$180,000.

A copy of the Request for Proposal document and any addendums may be obtained under "Procurements" at www.provincetown-ma.gov. Any changes/corrections to any part to this RFP will be posted as an addendum on the Town of Provincetown's Bid Opportunities webpage at <http://www.provincetown-ma.gov/index.aspx?NID=37>. It is the Proposer's responsibility to check this webpage frequently for any updates.

All proposals must be received by the Town Manager's Office, 260 Commercial Street, Provincetown, MA 02657 by 3:00 p.m. on October 5, 2017. Any proposal received after this time will be returned unopened to the applicant regardless of the cause of delay in the receipt of such proposal. No exceptions will be allowed. Facsimile proposals will not be accepted and postmarks will not be considered. OPMs shall submit One (1) original, seven (7) copies and one (1) electronic copy of their Technical Proposal and one (1) original and one (1) electronic copy of their Fee Proposal in separate sealed envelopes indicating the OPM's name and address and clearly marked **"Proposal for Owner's Project Manager – Provincetown Police Station Facility"**.

The Town Manager reserves the right to accept and/or reject any and all proposals and waive any informalities in procurement procedures to the extent allowed by law and make the award as may be deemed to be in the best interest of the Town.

David B. Panagore, Town Manager

Posted by the Town Clerk: www.provincetown-ma.gov, 8/30/17 12:00 pm dv
Published: The Banner: August 31 & September 7, 2017
Central Register: August 30, 2017