

**Final Design & Construction Phase Services
Request for Proposals for the
Renovation of Harbor Hill Complex
Town of Provincetown, Massachusetts
September 2017**

The Town of Provincetown through its Provincetown Year Round Rental Housing Trust Board of Trustees [the Trust] is seeking proposals from qualified registered architects and engineering firms for Architectural & Engineering [A/E] Services for the renovation design and construction of the Harbor Hill residences as community housing including full service design development and value engineering, preparation of final plans and specifications, bidding documents, and construction administration services during the construction phase as described more fully in the Request for Proposals for the Harbor Hill Resident complex. The objective of this RFP is to renovate the Harbor Hill residences for occupancy as soon as possible following town acquisition estimated at December 2017 and allows for phased renovations.

Qualified persons or firms are requested to submit proposals to the Town Manager as the Chief Procurement Officer, Town of Provincetown, 260 Commercial Street, Provincetown, MA 02657 no later than Thursday, October 12, 2017 at 4:00 pm. Late proposals will not be considered and faxed proposals will not be accepted. Copies of the full Request for Proposals may be obtained at the Town's website <http://www.provincetown-ma.gov/> or from Michelle Jarusiewicz, Community Housing Specialist/Grant Administrator, Town Hall, 260 Commercial Street, Provincetown, MA 02657 or by calling (508) 487-7087, or by emailing mjarusiewicz@provincetown-ma.gov. The Provincetown Year Round Rental Housing Trust Board of Trustees is the awarding authority and reserves the right to reject any and all proposals or parts of proposals; to waive any defects, information, and minor irregularities; to accept exceptions to these specifications; to award contracts or to cancel this Request for Proposal if in the Town's best interest to do so.

A pre-proposal briefing will be held on Tuesday September 26, 2017 at 4:00 pm at Town Hall located at 260 Commercial Street. All interested qualified proposers are encouraged to attend the briefing.

The Town of Provincetown is an affirmative action/equal opportunity employer.

The selected proposer shall be determined by the Town Manager and is subject to final approval by the Trust. Said Trust is expected to award a contract on or before **November 2017**. The Town of Provincetown reserves the right to withdraw the Request for Proposal; to reject any and all proposals; and to accept any proposal deemed to be in the best interest of the Town of Provincetown.

David B. Panagore
Town Manager
Chief Procurement Officer

The Provincetown Banner: September 14 & 21, 2017
The Central Register: September 13, 2017
Posted by Town Clerk: September 13, 2017 4:35 pm dv