

Meeting called to order at 1:02 pm by Roger Chauvette

Present: Roger Chauvette, Mike Peregou, Bill Meadows, Maryann Powers

Attending via phone conference: Candace Nagel, Jeff Epstein

Guests: Daniel Alexander, David Gardner, Domenic Rosati (Parking Dept)

#### PARKING STUDY- DOMENIC ROSATI#

Domenic shared results of his study of the vacancy rate of 73 parking spaces on Nickerson St, Pleasant St, Conant St, Atlantic Ave, Cudworth St, Prince St, Montello St, and Winthrop St. The study ran from Nov. 19 (started by Candace Nagel) and picked up by Domenic on Dec 4, 2012. The study shows whether parking spaces were being used by vehicles with parking permits, vehicles without current parking permits, or were empty. The spaces were counted once during the day of listed dates and the time of day varied from day to day. The results of the study indicated a significant number of vacant parking spaces available on all days and at all times. Domenic speculated that the same trend would hold steady for the next two or three months and then vacant spaces would gradually decrease as summer got closer.

The committee debated whether this is enough data to take to the selectmen at the Spring Traffic Hearing in support of the proposed Bicycle Pedestrian Lane on Bradford Street. Committee members agreed that they wanted more data and to build more support for the plan.

The committee decided to advocate for "Permit Only" parking in all spaces near the proposed bike lanes as a one-year trial at the Spring Traffic Hearing. The committee thinks that changing the unregulated spaces over to Permit Only Parking would have several effects:

1. Eliminate spaces used long term by out of town people.
2. Eliminate tourists cruising side streets for free parking and get them to use the municipal parking lots.
3. Create more equitable use of street parking where everyone pays their fair share.
4. Make more spaces available for neighborhood parking due to tourists and non-neighborhood people using the spaces.
5. If this helped create more availability of parking to neighborhood inhabitants then it may create local support for the bike lane.

Motion: The Bicycle Committee will file an application by February 7, 2013, for the March 12, 2013 Spring Traffic Hearing to request and recommend that all on-street parking spaces in town west of Grace Hall Parking Lot be designated as "Permit Only Parking" and that people using the spaces be required to obtain

Parking Permits from the Provincetown Parking Department. The initial first year would be seen as a trial period.

Bill will complete the application and present to the next Bicycle Committee meeting.

#### COMMITTEE MEMBERS OUT OF TOWN SCHEDULES

|               |                         |
|---------------|-------------------------|
| BILL MEADOWS  | Jan 16-29               |
| CANDACE NAGEL | Until mid April         |
| MIKE PEREGON  | Until March 15          |
| JEFF EPSTEIN  | Spotty until late March |

NEXT MEETING: February 6

BUDGET FORMALIZATION: Roger got a copy of the budget request and had no questions from the committee. He will present to Selectmen tonight.

#### ABANDONED BICYCLE POLICY:

Lieutenant Golden responded to the Abandoned Bicycle Policy recommended by the committee last meeting. He strongly recommended a new town by-law rather than a policy. The committee reviewed Lieutenant Golden's suggestions entitled "Bicycle removal Program" and decided to withdraw their original Abandoned Bicycle Policy and recommend passage of a town by-law to deal with abuse of the intended short-term storage of bicycles on town racks and abandoned bicycles. Following is the draft with changes:

#### *BICYCLE REMOVAL PROGRAM*

##### *Purpose*

*The Town of Provincetown regulates bicycle parking for short term storage only. For the purposes of this by-law, the term "Short-term parking" shall be defined as parking a bicycle at a Town bicycle rack for a period of less than seven (7) continuous days.*

*The principal intent of these regulations is two-fold: first, to ensure that short-term parking for bicyclists is available in the town and second, to ensure that bicycles are parked in a safe and secure manner. One of the important ways of meeting these intentions is to remove abandoned bicycles that are taking up valuable spaces which could be used by other bicyclists. In addition, it should be clear that the bicycle spaces in the town are not intended for long-term storage. Finally, the regulations address the fact that parking a bicycle to some fixtures is not acceptable: trees can be damaged, benches rendered unusable, or hand railings be unavailable to those who need them most. If you see a bicycle that appears to*

*be in violation of these regulations, please contact the "REPORT A CONCERN" tab on the Town of Provincetown Website to make a report. If internet access is not available, contact the Provincetown Police Department, 508-487-1212.*

*An abandoned bicycle (that meets the established criteria), or one that is in violation of the time (7 days) restrictions will be tagged and removed. A bicycle determined to be inoperative will be removed by the Department of Public Works for Disposal. A bicycle determined to be operative will be held at the Provincetown Police Department of 30 days. If you believe your bicycle may have been removed by Provincetown Police Department, please contact them at 508-487-1212.*

#### *Procedure*

#### *BICYCLE PARKING ON THE PUBLIC WAY*

*a. Bicycles are permitted to park against a street sign pole, or on a bicycle rack or other facility specifically intended for that purpose.*

*b. Under no circumstances shall a bicycle obstruct the pedestrian path of travel or handicap access ramps. A parked bicycle must leave at least 36 inches of an obstruction free path of travel.*

*c. Bicycles are not permitted to be parked to: fire hydrants, hand railings, benches, trees, trash receptacles and parking meters. Bicycles in violation of the above regulations shall be tagged and removed immediately if presenting a public safety hazard as noted in this section.*

*d. Bicycles shall not be parked longer than ~~72~~ 7 consecutive ~~hours~~ days at the same location on any bike rack, public way or sidewalk. If the bike is determined to be working bike, a tag will be affixed, and after a 72 hour time period be removed for storage purposes. The Department of Public Works (DPW) will transport the bike to Police Headquarters, and the sector officer will generate a report, identifying the bike and removal date. The report will include make, model, color, Serial number (if possible) and a brief description of the bikes condition. The serial number will be checked with the Criminal Justice Information System. The Property /Evidence Officer will log the bike into the IMC System and secure the bike for safekeeping in a designated storage area, for a period of thirty days. If the bike is not claimed in this period the Property/ Evidence Officer will release the bike for auction.*

*e. No motorized vehicles shall be parked on a bicycle rack or other facility specifically designed and intended for bicycle parking. Violators are subject to immediate removal by the Provincetown Police Department. Motorized vehicles parked on sidewalks will be issued a parking citation and towed.*

## ABANDONED BICYCLE ON THE PUBLIC WAY

*A bicycle with one or more of the following defects will be considered abandoned and can be removed and destroyed:*

*(a) No tires or wheels*

*(b) Have warped wheels or frame*

*(c) Missing, rusted or broken chain in such a state that renders the bicycle inoperative.*

*(d) Missing or warped handle bars*

~~*If the bike is determined to be in one of the conditions described above, a tag will be affixed the Police Department and the Department of Public Works will be notified for immediate pick up and destruction. The Officer will sign, date, and place the time on the tag for documentation purposes. The tag will be secured to the bike where it is visible to clearly observe.*~~

(end of Bicycle Removal Program Document)

David Gardner will run the changes by Lieutenant Golden for further comment.

## MINUTES

Dec 5. Approved 4-0-0

Dec 17. Approved 4-0-0

## NEW BUSINESS

Daniel Alexander reported that the Seashore has a grant for bicycle improvements between Beech Forest and MacMillan Pier. The money will be used for signage and minimal road improvements. The improvements will be Share the Road from Beech Forest to Cemetery Rd, bicycle lanes on both sides of Cemetery Rd, and single bike lanes on Standish and Alden Streets, which are one-way streets.

Bill told Daniel that the town was expecting signage to be installed by CCRT and that could free up money for additional signage or other improvements. Bill will give Daniel contact info for Tabitha at CCRT for coordination and information.

Bill will also contact Tabitha.

The committee wondered about improvements to the intersection at Rt 6 and Conwell Street, because there is a crosswalk and walk signals only on the west side of the intersection. Cyclists traveling toward Beech Forest would have to cross Conwell St at Rt 6 to access the crosswalk, cross Rt 6, and then cross Race Point Rd back to the proper side of the street. Ideally a crosswalk should be added on the east side of the intersection.

Meeting adjourned 3:18

Respectfully Submitted, Bill Meadows