



AIRPORT COMMISSION

Airport Conference Room

Tuesday

February 26, 2013

3:00 p.m.

Members Present: Heath Gatlin, Paul Gavin and Michael Valenti.

Members Absent: Jeff Jaran (excused), Victor Seltsam

Staff: Butch Lisenby

Others Present: Darin Janoplis (arr 3:10p), Mike Garrity and Steve Flechia

The meeting was called to order at 3:00 p.m.

MEETING AGENDA

MINUTES:

Review minutes of prior meetings. Votes may be taken.

Motion: Move to accept the minutes of the January 8th meeting as written.

Motion: Paul Gavin Seconded: Heath Gatlin Vote: 3-0-0.

REPORTS:

Monthly Enplanement Totals

There were 334 in January 2013 and 340 in January 2012.

The miserable weather of the last few week-ends (snow, etc.) will not improve our numbers for February.

OLD BUSINESS:

LEO Contract Funding Update: (Law Enforcement Officer)

Butch Lisenby said that there are no changes and this agenda item has more to do with the budget update. It's still the same situation and we're trying to figure out ways to work with this FY2014 shortfall. Heath said that Cape Air has not

provided us with any recommendations for this problem and Butch countered by saying that neither have we provided them with any alternatives.

Butch had some conversations with Chuck Ferrara and the outcome was that they have no solutions either. Heath said the FinCom said – why not charge it to Cape Air. Heath wondered what would happen if we just give a bill to Cape Air. Michael Valenti said we really can't do that especially since the lease has nothing in it regarding the LEO contract. Heath said - what if we had Cape Air's response - then we could go to the FinCom and say – what now?

Heath said that this could be the way to go. Paul Gavin said that we have to go to Cape Air and tell them that if we didn't have the money – we would have a terrible time trying to fund it.

Butch cautioned – we don't want to twist the facts – but if we don't have secure flights, we don't have the need for security any more.

If we don't get the O.K. at town meeting – then there will be a decision that will have to be made.

Butch said that we may have to use the revolving account until those funds run out. With the long list of projects coming up the revolving account funds won't last long.

Heath said that the projects we get for the town should sway any problems. Butch thinks the FinCom's vote of approval for the budget (6 to 1) seems encouraging.

Heath asked – so how would we know if we were running into problems with this. Butch said - it's difficult to do that.....on a timely basis – \$6,200 has been billed for LEO coverage and he has moved about \$7K into the reimbursement account. We have to pay for the details upfront and then be partially reimbursed by TSA. The government has not reimbursed us for Oct. or Nov 2012 – so far – so there's still about \$7K shortfall above the amount that the commission is required to cover.

Budget demands will still be a concern because there are always maintenance issues that have to be settled. For fiscal year 2012 – we paid a total of \$73K to LEO coverage and out of pocket it cost us \$20K and change.

Heath would prefer that we not have the same conversation every meeting.

Paul said that six months before the next budget – this will have to be undertaken.

The Airport Commission welcomes anyone who has a suggestion for a long term solution.

EA/FEIR/DRI PHASE IV Update:

Mike Garrity said that we're working with a few environmental groups. The DEP's questions on the flood plain – have been resolved. Mike also said that he has a resource map that has been submitted to the town. In regards to the terminal we still have to build it up because of the flood plain and the idea of bringing the parking lot up to the level of the new terminal building means that we've resolved all those issues. The parking lot has been approved and must be partially filled; they have to have a model to show that the fill would not affect the overall flood plain.

Mike continued - we've gotten through some of the hurdles and there is a meeting with the National Park Service (NPS) and the Cape Cod Commission (CCC) to prove that we're working with the NPS. As long as the CCC knows this - we should be able to move forward with the Development of Regional Impact (DRI). The fence will always be an issue. Mike will do his best to move forward with this whole thing. The CCC will not allow us to move ahead unless they see that we're working together.

Heath wondered if solar panels were considered. One problem with the panels is glare but that will be researched. There are newer ones that are non-reflective.

N6249C Update:

The estate of the owner basically has the responsibility of the wreckage. The estate is now trying to figure out what to do with the wreckage. There are people anxious to have the wreckage for scrap. Butch will know next week if the estate wants it. A legal document is needed from the attorney stating that the estate doesn't want the wreckage.

FY 2014 Budget Update:

After quite a bit of discussion the FinCom recommended our budget. They voted 6 to 1 in favor. Now on to Town Meeting.

Security Camera System Update:

Steve Fletcher was the star of this since he has arranged for the repair/replace to be an ASMP project and possibly funded 100% by the state. Steve is working on

getting estimates. He needs to reach out to one of the people who handle this and then the application to the state has to be signed and submitted.

We currently have a rental DVR to keep the system up and running. With a new system we should be able to have up to 32 cameras on the system and be able (due to the Open Cape wiring) to have real time display at the police station which may help with our LEO coverage problem.

NEW BUSINESS:

Wind Cone / Taxiway Signs / Segmented Circle / Ramp Slurry Seal Project:

This is the next project that we have on the block. The project will be a standard federal, state, town project - so at this point the town will only have to pay 2½%. We're shooting for replacing the wind sock and rehab the segmented circle. The project will add illuminated taxiway signs and clean up and slurry seal the aircraft tie down apron.

Heath asked – if the new wind sock will be state of the art? That is being looked into. The parking apron will probably be closed for up to a week for the construction. The project will start soon after the Gay Pilots Weekend.

Non-Illuminated Taxiway Signs Project:

This will also be an ASMP project where the state will pick up 80% of the cost. The state will loan us the signs and then we'll have to return them to Mass DOT when our illuminated taxiway sign project is complete.

Hopefully this project will be done soon. (Weather permitting)

Carbon Neutral Airport Facility Program

This is a state dream - to create the first carbon neutral airport in the country. They have asked for proposals from the five airports in the state that can match costs with federal funding. We are waiting to hear who is selected.

The powers that be want to know what we are doing to protect the environment. Naturally we don't want to add anything to the building which will soon be replaced but we hope that the prospect of a brand new building will put us in a good place for consideration. Mike said the down side of this whole thing is record keeping. Record keeping might be an expense for us. Most of the information is in the past. We already have LEED lighting for the airport and other energy efficient installations.

Heath said that putting in a windmill or solar panels might be a problem for us.

Our benefit – to them – is that this is a smaller airport and any improvements will be doable.

Airports will be notified the first week in March and only one will be selected. If we are selected and we find out that the final cost to the airport is more than we can handle we can always say no.

OTHER BUSINESS:

Paul is updating the airport web site. He suggested that we should put only taxi companies that are licensed by the town. Also, Butch said, no liveries. Paul will keep that up to date.

Right now the new terminal plans are not for general perusal. – Just informational for the Commissioners.

Heath had questions about the fuel farm - we should have a certain person handling this. Butch said we hired MECO Environmental Services to cover the fuel farm new state license requirements. MECO will do inspections and training requirements at the cost of \$240/month.

Also a note was made that the traffic counter across the airport entrance is gone. It gets removed at the first snow storm because of the plows.

The entrance roadway is tough but the DPW has tried to patch it a number of times.

Heath said that there are 3 people for snow removal. He wanted to know about the division of labor? Butch said that most of them are shovellers. As far as plows, Victory Fisheries (Alex Brown) mans the smaller truck and Butch is in the big truck. Butch is currently looking for other people to take over the plowing to have backup in case someone can't plow.

Heath – the ARFF vehicle – when is it exercised? Answer: Deputy Fire Chief Jimmy Roderick is in charge of the truck and exercises it often. He keeps the maintenance schedule and is currently trying to get more people trained on it.

NEXT MEETING, APRIL 23, 2013, at 3:00 P.M.

The meeting adjourned at 4:35 pm

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: APR 23, 2013