

Provincetown Community Housing Council

Grace Gouveia Building, 26 Alden Street

April 30, 2013

12:30 p.m.

Members Present: Joe Carleo, Ann Maguire, and Kristin Hatch

Other: Donna Szeker

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Membership: 2 applications have been received with interest in membership on the CHC from Donna Szeker and Susan Cook. The CHC can take action on the requests.

Ann Maguire Nominated Donna Szeker as a regular member of CHC; Kristin Hatch second; approved 3-0.

Members discussed second applicant who was not present. Applicant has also applied to other committees and it was unclear if applicant wanted full membership or not.

Kristin Hatch MOVE to accept Susan Cook as alternate member to CHC; Ann Maguire second; approved 3-0.

New members need to go to Town Clerk's office to be sworn in.

CPC Representative: Joe Carleo nominated to reappoint Ann Maguire as the CHC representative to the Community Preservation Committee; Kristin Hatch second; approved 3-0. Members discussed role of CPC, the housing representative, and the need to encourage additional housing initiatives.

Ch. 40B Subsidized Housing Inventory: The Housing Specialist updated the CHC on the recent increase to 8.91% on the 40B SHI with the addition of the units at 83 and 90 Shank Painter Road noting that 5 of the units at 83 Shank Painter had previously been listed and not removed bringing the real percentage to 8.67%. This would be adjusted in the future.

Affordable Housing Trust Fund: With the addition of funds at town meeting from the resale fee and the resale of a unit; the available balance is now approximately \$426,337. The Housing Specialist requested that up to \$5,000 [the resale fee] be authorized to reimburse the town for actual resale expenses in advertising and legal fees. Members agreed provided that documentation of the expenses.

Joe Carleo MOVE up to \$5,000 be allowed to reimburse the town for resale expenses for the Hazel property at Race Point Road; Ann Maguire second; approved 3-0.

16 Harry Kemp Way Accessory/amnesty units The Housing Specialist explained that the ZBA hearing for the request by the owner of the 2 deed-restricted accessory/amnesty rental units at **16 Harry Kemp Way** to amend the special permit to allow the units to be ownership units was postponed until later in May. The Permit Coordinator has also indicated that the owner is considering her options including the possibility of relinquishing the two units within the 3 unit building and returning it to a single-family unit. This has not been confirmed but understood that some conversations with the building department staff had indicated that it may be possible. CHC members feel very strongly that the town desperately needs more rental units and that these units should remain as rental units.

Ann Maguire MOVE to send a letter to ZBA, Board of Selectmen, and others as appropriate that the Community Housing Council feels very strongly that the two rentals should remain as rentals as in the original deed restriction; Kristin Hatch second; approved 3-0.

90 Shank Painter update: The Housing Specialist outlined the recent complaint by a few residents at 90 Shank Painter regarding noise between floors in some buildings. The Community Builders brought in the architect to ensure that the construction had been to specifications and to code; it was. They also hired an acoustical consultant that confirmed that the construction was to code. They are working with the tenants on possible solutions to address the matter.

TCB will also be replacing the trees and plants that did not survive the winter. They will also be setting up community gardens on site. A tenant advisory committee has also been formed to provide input on a variety of matters.

Minutes:

Kristin Hatch MOVE approval of 3/19/13 minutes; Ann Maguire second; approved 3-0.

Other: The Housing Specialist discussed her intent to attend MHP's Housing Institute at Devens on June 12 – 13, 2013; others could attend. If multiple people do attend, there would be 20% reduction in the conference fee.

Sally's Way Truro new rental units under construction and will be available in the fall. Applications are being accepted with info session on May 1st.

Kristin Hatch indicated that the **Housing Authority** is once again working on selling the property at 951R Commercial Street; they conducted a selection process for a realtor and are moving forward.

Next Meeting: May 28, 2013 at 12:30 pm

Documents:

3/19/13 minutes

Board member applications

40B SHI update & memo

Sally's Way Truro flyer

Meeting adjourned at 1:20 P.M.

Submitted by: Michelle Jarusiewicz, Community Housing Specialist