



AIRPORT COMMISSION

Airport Conference Room

Tuesday

April 23, 2013

3:00 p.m.

Members Present: Heath Gatlin, Paul Gavin and Michael Valenti.

Members Absent: Darin Janoplis (excused), Jeff Jaran (excused) and Victor Seltsam

Staff: Butch Lisenby

JACOBS Staff: Mike Garrity and Steve Fletcher

The meeting was called to order promptly at 3:00 p.m.

MEETING AGENDA

MINUTES:

Motion: Move to approve the minutes of the February 26th meeting as written.

Motion: Michael Valenti **Seconded:** Paul Gavin **Vote:** 3-0-0.

REPORTS:

Monthly Enplanement Totals

February 2013 had 247 enplanements and for the same period last year there were 297. March 2013 had 285 enplanements; for the same period in 2012 there were 329 enplanements. Year to date through March 2013 there were 866 – year to date through March 2012 there were 966. Dreadful weather was the main reason.

OLD BUSINESS:

LEO Contract Funding Update: (Law Enforcement Officer)

Nothing has changed.

EA/FEIR/DRI PHASE IV Update:

Mike said that there's no big update. He is still working (patiently) with the National Park Service (NPS) and the Cape Cod Commission (CCC). He is also working on the Development of Regional Impact (DRI). We'll soon be starting with the agencies on the variance that we will need to complete the list of projects.

Mike continued by saying that - we've been working on finalizing the terminal plan. Jacobs is looking into geo-thermal heating. The NPS seems to like the idea of geo thermal and solar. Wind energy is also being looked at but it is very erratic and inefficient.

One of the Commissioners asked for a timeline guess for the terminal. Answer: Probably 2 to 5 years. Do to the need of a variance - the terminal is the only piece of the multi project list that might happen relatively soon.

Mike G. will probably be presenting the DRI information at the next commission meeting.

N6249C Update:

The attorney for the estate has determined that they want to save the wreckage. They have contacted East Harbor Enterprises to remove it from the airport and store it. The company will pick up the wreckage shortly and the estate will handle the expense.

FY 2014 Budget Update:

The Airport's 2014 budget was approved at the April town meeting and will start July 1st.

Security Camera System Update:

MassDOT Aeronautics has approved an ASMP Grant for the Camera DVR replacement. It is very possible the state will pay 100% of the cost.

The low estimate was: Security Design at \$12,770.70

M. Valenti wanted to see the specs on this. It is for a:
Avigilon HD NVR, 5.0 TB 2U Rack Mount Video Recorder Server.
Paul G. said that they are light computers.

Butch – to clarify – said that it's not 29 cameras but 29 megapixel cameras. The system will be able to handle up to 16 cameras.

Steve Flecchia may get an idea of a timeframe when he meets with the MassDOT Aeronautics (Mass DOT) later this week.

Heath G. said the biggest item is the history that the cameras can retain – as in – how long you can go back. The more memory you have the better it is. Paul said it asks if you want to archive all the information.

Wind Cone / Taxiway Signs / Segmented Circle / Ramp Slurry Seal Project Update:

The above has gone into the grant approval process. Butch was with the Board of Selectmen (BoS) last night and we're moving along.

Currently - per Steve - we are in the bidding phase....and next week we're in the approval phase. We'll have bid openings on Monday – the 29th - so we'll know the cost.

Non-Illuminated Taxiway Signs Project Update:

Project is complete and we are now waiting for the MassDOT Aeronautics ASMP Grant Paperwork. It will be an 80% State / 20% Town cost split. To reduce the overall cost the state actually made the signs and are loaning them to us at this time.

Carbon Neutral Airport Facility Program Update:

Of the five airports that were proposed four submitted proposals. Nantucket came in first, Hyannis second; Provincetown third and New Bedford was forth. Martha's Vineyard did not submit a proposal.

Mike G. thought that Provincetown Airport was the perfect candidate.

NEW BUSINESS:

NONE at this time.

OTHER BUSINESS:

Victor Seltsam has verbally said that he won't be able to continue with the Airport Commission. He must officially deliver a letter of resignation or we will have to wait for three unexcused absences in a row.

Carnival Parade: The PBG will be doing their float in the hangar again and also Absolute wants to do one as well.

PAYMENT VOUCHERS

Michael Valenti asked about the **payment voucher for fuel farm maint.** The ground water is so high that it sometimes spills into the fuel sump container and must be removed.

Heath G. asked if there is an alternative to having the fuel stored here – maybe delivered direct into the fuel truck. Ans: No.....it's a hassle because of the cost and the manner.

March came in like the proverbial lion and the wind blew the front door in so savagely that the door window was shattered.

NEXT MEETING
TUESDAY
JUNE 4, 2013
3:00 P.M.

The meeting adjourned at 3:50 p.m.

Respectfully submitted,
Evelyn Gaudiano
Evelyn Rogers Gaudiano

APPROVED: JUN 4, 2013