

**Council On Aging Board Meeting
Grace Gouveia Building
February 1, 2001**

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Members Present: Ray Sparks, Patrick Manning, Gladys Johnstone, COA Director - Diane Corbo

Members Absent: Anita Berman (excused), Brunetta Wolfman (excused), Roberta Elliot

Vice-Chair opened the meeting at 2:30PM. Minutes of previous meeting read, and with corrections approved as amended.

DIRECTOR'S REPORT:

- A. Director provided a public thank you, for the record for the support of The Friends regarding the Selectman's meeting when water coolers were addressed.
- B. Director updated Board regarding the replacement of the dishwasher in the kitchen of the COA. DPW has stated the replacement cost should come from the COA budget or some other funding but not from the DPW nor Buildings & Grounds budget. Board discussed that the dishwasher is part of the building and not the COA Department. Board member P. Manning will obtain information from the PASG regarding their recent purchase of an industrial dishwasher. Board postponed any further action on the issue until more information is obtained.
- C. Director provided update to Board regarding complaints about condition of GG parking lot after last snow storm. The complaints resulted in a memo from DPW about canceling COA activities for several days after a snow storm. Board member B. Wolfman provided a letter to other Board members on the issue. Board postponed any action on this issue until next month when B. Wolfman will be present.

FRIENDS REPORT:

Annual appeal has raised \$5,200.00

**Motion by G. Johnstone to accept Report of the Friends, seconded by P. Manning,
Motion passed unanimously**

OLD BUSINESS:

- A. Correspondence Secretary G. Johnstone informed Board that a letter to DPW regarding Janitorial Service at GG voted at last Board meeting of 1/4/2001 was not sent. Board discussed the necessity of the letter at this date,
**Motion by P. Manning to rescind vote of last Board meeting to send the letter to DPW.
2nd by G. Johnstone,
Motion passed unanimously**
- B. Board member R. Sparks updated Board regarding outside lights for the COA building. DPW now has outside lights on a timer. Board questions if the parking lot streetlight is working. R. Sparks will follow up with DPW.
- C. Board member R. Sparks informed the Board that the heat issue has been discussed with DPW. DPW will address what they can but it is an old system and not much can be done.
- D. Board member R. Sparks informed the Board that a bench is to be installed on the 2nd floor landing for seniors waiting on that floor for COA activities.
- E. Board member R. Sparks will follow up on the Fire House for Memorial & Labor Day.

NEW BUSINESS:

- A. Director informed Board that the first event of the new COA activity "High Tea" was a very big success.

MISCELLANEOUS:

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Motion made to adjourn at 3:25PM. Unanimous.

Next meeting March 1, 2000 2:30PM

Respectfully submitted,

Patrick Manning