

**TOWN OF PROVINCETOWN
HISTORIC DISTRICT COMMISSION
MEETING MINUTES OF
September 11, 2013**

MEETING HELD IN THE JUDGE WELSH ROOM

Members Present: John Dowd, Thom Biggert, Lance Hatch and Polly Burnell.

Members Absent: David McGlothlin and Ryan Landry and Marcene Marcoux(excused).

Staff Present: Maxine Notaro (Permit Coordinator)

WORK SESSION

John Dowd, Chair called the Work Session to order at 3:50 P.M.

Administrative Reviews

●Application submitted by George Correiro of B&C Construction on behalf of Michael Perry, 19 Court Street to remove seven windows and install Marvin 6/6 windows with new trim to match existing windows.

Motion: Polly Burnell moved to approve as presented.

Seconded: Thomas Biggert. Voted: 4-0-0.

●Application submitted by Ted Smith of Ted Smith Architects on behalf of Kenneth Freed of Bagnoir Trust, 70-A Commercial Street to replace in kind 6/6 clad wood windows and trim on the south and west elevations.

Motion: Polly Burnell moved to approve providing trim be the same dimensions and cap be the same style and cut.

Seconded: Thomas Biggert. Voted: 4-0-0.

Application submitted by Linda Lisbon, 597 Commercial Street to remove an existing main exterior stairway and landing and replace with a new stairway and landing to code and reshingle a small roof under the stairs.

Motion: Polly Burnell moved to approve as presented.

Seconded: Thomas Biggert. Voted: 4-0-0.

Application submitted by JAL Construction, Inc. on behalf of Minerva Newman to remove an existing deck and install a new Azak deck and railing system with balusters.

Motion: Polly Burnell moved to approve as presented.

Seconded: Thomas Biggert. Voted: 4-0-0.

Minutes of June 5, 2013

Motion: John Dowd moved to approve as written.

Seconded: Thomas Biggert. Voted: 4-0-0.

Public Hearing

Application by Mark Kinnane of Cape Associates, Inc. on behalf of Edward Lee for a Certificate to be issued in accordance with the Provincetown Historic District Commission established under the General By-Laws, Chapter 15 of the Town of Provincetown. The applicant seeks approval to construct a dormer and install two skylights on north elevation, construct a dormer, install two skylights, remove windows and replace with a 10' French wood door, reconfigure and add windows and a door on the east elevation at the property located at **9 Center Street, Provincetown, MA.**

Representing the property owner was Mark Kinnane of Cape Associates, Inc. and John Golden.

Mr. Kinnane submitted revised plans. He stated they removed the dormers and the bay windows. They will install two windows and would still like to have the double doors.

Mr. Golden said the structure was an old barracks with a 19th Century look. The owners would like to install wood shutters.

Public Comment

Michael Piantowski asked how many skylights were being proposed and Mr. Kinnane said there would be two existing skylights and two new skylights.

Mr. Piantowski said his concerns were the dormers and roofline but since they are being eliminated he would defer to the committee judgment or the revised changes.

Thomas Biggert stated the proposed changes looked good and he was glad to see the north elevation was scaled back. The south elevation is concise; therefore, he did not want to see the French doors.

John Dowd said they are taking the addition away and restoring the building to a 19th century ell. The proposed changes are more visible than the French door view, and while not really in agreement with all the changes, the street view outweighs the back view.

Polly Burnell said it is the role and responsibility of the Historic District Commission to keep as much of the historic structures as possible and in certain cases some property owners have a difficult time hearing no from the board. However, she said she was happy to see the elimination of the dormers and could agree to the French doors.

Lance Hatch said he would prefer the original house stay the way it is, however, he did agree with Polly and John that the 8 light and 8 light is a palatable solution.

John Dowd said he was not crazy about the skylights but could allow them if they are the right configuration.

Mark Kinnane said the skylights are needed for light in the bathroom and for the interior staircase.

John Dowd said they should not be wider than the existing windows on the lower floors.

Mark Kinnane said he could change them to be taller than what is proposed and no wider than the windows below.

Lance Hatch said the trim should match the existing windows.

Polly Burnell said the board is responsible for the preservation of historic structures and take careful consideration on pristine buildings.

Motion: John Dowd moved to approve with the following conditions:

- The two skylights closest to Center Street providing they are pushed back and lined up with the windows on the first and second floor and; that they be no wider than the existing windows on the first and second floor.
- The secondary door on the south elevation is retained.
- The French door be no larger than 6' and be centered with the rear ell and the proportion of the panes be like those in the windows.
- The trim over the door read as a door trim as opposed to window trim.
- The shutters to be wood and bi-fold.

The skylight guideline is 8C and the French door guideline is 6B.

Seconded: Polly Burnell. Voted: 3 in favor, 1opposed (Thomas Biggert), 0 abstain.

Adjournment: Polly Burnell moved to adjourn 4:40 P.M. and it was so voted unanimously.

Respectfully submitted,
Maxine Notaro, Permit Coordinator

Approved by _____ on _____, 2013
John Dowd, Chair