



Minutes

Provincetown Cemetery Commission, Oct. 7, 2013

Present: R. Olson, chair, M. Collins, vice-chair, A. Wood, G. Howe, alt.

Also present: D. Johnstone, Town Clerk

The Chair convened the meeting at 2:03pm

- 1. The minutes of the Sept. 3, 2013 meeting were accepted as presented.
- 2. There were no plot sales
- 3. Alden St. Cemetery: Approved proposal from MCC for 12 markers, as identified in the MCC letter of 10/6/13. *Contract is for \$4,950, from Perpetual Care Expendable Portion.*

- 4. Columbarium: Collins reported a site visit with Tim Callis, landscaper, and L. Kreger, architect. The shed remains a problem [for later] now, the Commission accepted a proposal for a line of cedar trees, with bayberry ground-cover below. [pending receipt of cost estimate] *Any contract to be under \$5,000.*
- 5. Winthrop St.: ^(a) a Change Order from MCC was accepted - several stones on the previous list could not be repaired because of previous cement work, and illustrated substitutions were accepted. The chair proposed the following budget - a total of \$7, 700.00 with \$5000.00 from previous CPC grant, and \$1,700.00 from the Unibank account. this leaves money to cover *any* consultation fees ~~from Columbarium study.~~
- (b) Status of RFP for pts. 3&4 - with Michelle J.
- (c) CPC application for phase 5 - previously distributed - was approved as presented.
- (d) Small Pox monument: design approved at Sept. meeting, fund-raising continues.

6. Cemetery finances: nothing new since mailing after last meeting.
7. Hallowe'en at Winthrop St. - ~~for~~ ^{maybe} next year.
8. V.F.W. - plaques moved - letter from Commander.
9. Rules & Regs. : we will consider revision of 'residency' in the future.

Next meeting: Nov. 4, 2013.

the meeting was adjourned at 3:17pm.