

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN  
MEETING MINUTES - SPECIAL MEETING  
TUESDAY, NOVEMBER 12, 2013 5 PM  
TOWN HALL – JUDGE WELSH ROOM**

Chairman Austin Knight convened the meeting at 5:00 PM noting the following:

Board of Selectmen attending: Austin Knight, Elaine Anderson, Tom Donegan, David McChesney and Erik Yingling

Other attendees: Town Manager Sharon Lynn and Assistant Town Manager David Gardner

Recorder: David Gardner

The following are meeting minutes, in brief:

1. **PROVINCETOWN POLICE SERVICES ASSESSMENT REPORT FOLLOW UP – DISCUSSION OF NEXT STEPS.**

Executive Director Susan Jeghelian and Don Greenstein of MOPC present.

Completed the initial phase: Conflict assessment and public forum, both resulted in a report previously provided to the Selectmen.

The Board of Selectmen voted to move forward with the recommendations outlined in the report.

MOPC is pleased to present a brief summary of our proposal and grant scope and to any answer questions that the Board may have.

1. MOPC Proposal to the Town for the Police Department Workplace Climate Assessment and the Advisory Committee Formation.

To include:

1. Management issues within department
2. Disparity complaints within the department
3. Police Department dialog with the community.

Estimated cost of the workplace climate assessment including travel is \$12,000.

Creation of the Advisory Committee – to do some capacity building with members of the community. Selection process for members will be created with the selectmen, and will include selection criteria to facilitate a wide range of views.

Estimated cost of the committee formation including travel is \$6,000.

2. MOPC Draft Scope of Services and Budget for the Town's Community Innovation Challenge Grant Application.

Grant seeks funding of \$100,000 for the other recommendations of the MOPC Report. Grant is due in late November and will be announced in February 2014. If grant is not received, we will need to regroup and prioritize recommendations moving forward.

Discussion of the appropriate timing for the workplace climate assessment. Results could inform a potential new Police Chief what issues need to be addressed. Provide existing members an opportunity to express their concerns and become a part of the solution.

Advisory committee can be the ground work for the town Police Complaint Board.

**MOTION: Move that the Board of Selectmen vote, to approve submission of the CIC Grant in the amount of \$100,000.**

**Motion by: Tom Donegan      Seconded By: Elaine Anderson    Yea 5    Nay 0**

**MOTION: Move that the Board of Selectmen vote, to move forward with the recommendations to do a workplace climate assessment and establishment of an Advisory Committee and to request funding in the amount of \$18,000 of these two items from the Finance Committee.**

**Motion by: Elaine Anderson      Seconded By: Erik Yingling    Yea 5    Nay 0**

2.    **OTHER** – None.

Motion to adjourn by Elaine Anderson at 5:55 PM.

Minutes transcribed by: