



Building Committee

Building Committee Meeting Minutes
Wednesday, September 11, 2013 @ 5:00 pm

Building Department Conference Room at the Provincetown Town Hall
Called to Order: 5:05 pm

Membership:

P	E	U	Name	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tom Coen, Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rick Murray, Vice Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Don Murphy (Arr. 5:12)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kevin Shea	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Leif Hamnquist	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheila McGuinness, Alt.	<input type="checkbox"/> Voting

(Note: **P** = Present **E** = Excused **U** = Unexcused)

These minutes are in brief format.

This meeting was filmed by Provincetown TV

Also Present:	
Russell Braun, Bldg. Commissioner	

Order of Business:
1. Public Statements - five minutes maximum. Committee members may or may not respond to Public Statements. (Votes may be taken).
2. Possible review of the architect's preliminary design for a police station on the VFW site. (Votes may be taken).
3. Continued ... preparation for the Committee's joint workshop with the Board of Selectmen on September 17 th regarding the police station requirements. (Votes may be taken).
4. Minutes of prior meetings. (Votes will be taken).
5. Other - Other matters that may legally come before the Committee not known at the time of posting. (Votes may be taken).

1. Public Statements.

Members of the Committee criticized Tom for speaking to the press regarding issues that the committee has not discussed or taken a position on. Tom agreed to refrain from doing so in the future.

2. Review of Preliminary Design for the VFW Site.

The Committee reviewed the latest schematic design for a police station on the VFW site. We agreed that it presents the same set of requirements that we have previously agreed upon, redesigned for the VFW site. We also agreed that it should be the document reviewed with the BoS. We voted 4-0 to pass it on to the BoS. We also recognized that it is subject to further change and improvement.

We agreed that we need the square footage of each space identified either on the plans themselves or in a chart. We would also like to see the total square footage of each level and the site preparation costs of the VFW site vs. the Race Point Rd. site. Asst. Town Manager David Gardner has already followed up on this issue with the architects.

We agreed that we do not want to use the massing illustration of the building at this time, so it will be deleted.

Motion # 1: To forward the preliminary design to the Board of Selectmen for discussion at our joint meeting.

Motion By: Rick Murray		Second By: Kevin Shea	
For: 4	Against: 0	Abstain:	Recuse:

3. Preparation for Joint Meeting with the Board of Selectmen.

- We are civilian reviewers of the project who are representing the best interests of the citizens of the Town. We are not subject matter experts; we are civilians who have learned a lot about police operations from a civilian point of view.

- Our goal is to ensure that the police department has an appropriate building that will fulfill its function for 25 years or more.

- Our role during the meeting is to listen, listen, listen.

- The main conversation should be between the BoS and the subject matter experts (police chief, Harwich police chief and the architects).

- We should not be "negotiators", that's not our role. The BoS need to make their own decisions about what they are willing to support. We've already made our best recommendations.

4. Minutes. *None.*

5. Other. *None.*

List of documents reviewed:

1. Preliminary Design for a Police Station on the VFW Site

Next Meeting:	Tuesday, September 17 th @ 5:00 pm
Adjourn:	5:52 pm
Minutes by:	Thomas Coen

Approved by  on February 5, 2014
Thomas Coen, Chair