



Building Committee

Building Committee Meeting Minutes
 Tuesday, February 4th, @ 6:15 pm
 Caucus Hall Conference Room at the Provincetown Town Hall
 Called to Order: 6:20 pm

Membership:

P	E	U	Name	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tom Coen, Chair	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rick Murray, Vice Chair	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Don Murphy	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kevin Shea	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Leif Hamnquist	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sheila McGuinness, Alt.	<input checked="" type="checkbox"/> Voting

(Note: P = Present E = Excused U = Unexcused)

These minutes are in brief format.

This meeting was filmed by Provincetown TV

Also Present:	
David Gardner, Acting Town Mgr.	

Order of Business:	
1. Public Statements. (Committee members may, or may not respond).	
2. Review of the estimates by Kaestle Boos to the complete the financial analysis of the various sites for a possible new police station. (Votes may be taken).	
3. Review of the Committee’s status report to the Board of Selectmen and preparation for the joint meeting on February 10 th . (Votes may be taken).	
4. Possible discussion of the Charter Review Committee’s request to review the roles and responsibilities of the Committee. (Votes may be taken).	
5. Minutes of prior meetings, as time permits. (Votes may be taken).	
6. Other - Other matters that may legally come before the Committee not known at the time of posting. (Votes may be taken).	

1. Public Statements.

(None).

2. Kaestle Boos Estimates

The Committee reviewed Kaestle Boos' proposal for completing the analysis of the Shank Painter Road option for a new police station in the amount of \$43,320. The assumption is that they will use the same requirements as those agreed by the Board of Selectmen on September 11, 2013 for the VFW site as the basis.

The Committee had several questions about the proposal and asked David Gardner to get clarification from Kaestle Boos.

3. Status Report for the joint meeting with the Board of Selectmen on February 10th.

The Committee discussed the draft status report and agreed on the following:

1. The report should focus on the three possible sites for a police station (Race Point Rd., the former VFW site, and the current Shank Painter Rd. site).
2. The next steps for each site, based on the latest set of requirements, and the costs related thereto.

Tom will update his draft memo accordingly.

4. Building Committee Charter Section

(Deferred to a future meeting).

5. Minutes

The Committee reviewed the minutes of prior meetings.

Motion # 1: To approve the minutes of February 13, 2013.			
Motion By: Don Murphy		Second By: Kevin Shea	
For: 3	Against:	Abstain: 0	Recuse: 1

Motion # 2: To approve the minutes of September 11, 2013.			
Motion By: Don Murphy		Second By: Kevin Shea	
For: 3	Against:	Abstain: 0	Recuse: 1

Motion # 3: To approve the minutes of September 17, 2013.			
Motion By: Don Murphy		Second By: Sheila McGuinness	
For: 4	Against:	Abstain: 0	Recuse: 0

Motion # 4: To approve the minutes of October 21, 2013.			
Motion By: Don Murphy		Second By: Kevin Shea	
For: 4	Against: 0	Abstain: 0	Recuse:

6. Other Business

(None).

List of documents reviewed:

- 1. Kaestle Boos' January 31 proposal for Provincetown Police Station: Shank Painter Road Option (attached).*
- 2. Draft Status Report*

Next Meeting:	Monday, February 10 th @ 6:00 pm
Adjourn:	7:15 pm
Minutes by:	Thomas Coen

Approved by  on April 2, 2014
Thomas Coen, Chair