



TOWN OF PROVINCETOWN PUBLIC MEETING NOTICE

AIRPORT COMMISSION

The Provincetown Airport Commission will hold a public meeting on **WEDNESDAY, DEC 10, 2014 at 2:00PM** in the Airport Conference Room located at 176 Race Point Road, Provincetown, MA. 02657

MEETING AGENDA

1.) MINUTES:

A. Review minutes of prior meetings. Votes may be taken.

2.) REPORTS:

A. Monthly Enplanement Totals. Votes may be taken.

3.) OLD BUSINESS:

A. EA/FEIR/DRI PHASE IV Update:

Report on the status of the EA Phase IV and close out.
Votes may be taken.

B. EA Variance & Terminal Development Update:

Ongoing environmental process controlling our list of 12 safety, maintenance and capacity projects to be completed at the airport. This project also includes some work on the variance needed to get certain permits.
FAA Grant: In place. State Grant: In Place. Votes may be taken.

C. Master Plan, Sustainability Program, Airport Layout Plan, Environmental Notification Form, Environmental Impact Report and Development of Regional Impacts Application and Hearings Update:

This Scope of Work covers the preparation of an Airport Master Plan (AMP). This includes an Environmental Overview, an ENF, an environmental scoping process, an Airport Layout Plan (ALP) update and an extensive aerial surveying / mapping process. It also includes environmental coordination meetings with the NPS and the Cape Cod Commission (CCC). The preparation of an Environmental Overview chapter and an ENF scoping document is also part of the project. The ENF will be used to scope the MEPA environmental review process. The Master Plan will also focus on sustainability.
FAA Grant: In Place MassDOT Grant: Pending Votes may be taken.

D. Replacement of Lighting Poles and Fixtures Update:

The Lighting Poles and Fixtures on Airport have corroded to the point that they need to be replaced even though they have not reached their 20 year life span. This project has been evaluated and approved by the FAA and MassDOT.

New bids have been received and the project is now moving forward.

FAA Grant: In Place MassDOT Grant: Pending Votes may be taken.

E. Architectural Design Consultant Selection Process Update:

The Airport Commission will solicit and select an Architectural Design firm for the architectural design and construction of a new terminal building in two phases. The first phase is the 30% design to complete the Cape Cod Commission DRI process. The second phase is the 100% Design with Specifications, Bid Documentation and Project Overseeing of the final design and construction of the new terminal building.

The Project Overseeing will be shared with our Owners Project Manager (OPM).

The RFQ Request has been submitted to the town lawyers for their input.

Votes may be taken.

F. Septic System Pump and Float Failure Update:

Status of repairs. Votes may be taken

G. Ford Expedition Replacement Update:

Status of replacement. Votes may be taken.

H. Cape Air: Av Gas Fuel Flowage Fee Update:

Per the current lease between the Airport and Cape Air at the 1,400,000 gallon mark of the Fuel Farm usage, Cape Air will begin to pay the Airport some sort of per gallon flowage fee. The commission and Cape Air continue to work out the details of the flowage fee.

Votes may be taken.

4.) NEW BUSINESS:

A. FY2016 Airport Budget:

The FY2016 budget process has started. Butch will brief the commission on the current budget developments and the current budget process. Town Manager/Town Accountant review, then the Selectmen review, then the Finance Committee review and finally Town Meeting approval.

Votes may be taken.

5.) OTHER BUSINESS:

Any other matters that may legally come before the commission not known at the time of posting. Votes may be taken.

6.) PAYMENT VOUCHERS:

Any Payment Voucher Questions. Votes may be taken.