

**TOWN OF PROVINCETOWN  
BICYCLE COMMITTEE**

**REGULAR MEETING MINUTES OF  
Wednesday, February 4, 2015, 1:00 pm  
Meeting held in Caucus Hall, Town Hall**

**Members Present:** Roger Chauvette (Chair), Rik Ahlberg, David Moorman

**Members Absent:** Max Cliggot-Perlt, Jeff Epstein

**Staff Present:** Eric Larson, DPW

Meeting called to order by Roger Chauvette at 1:15 PM.

**1. Public Statements**

No members of the public present.

**2. Membership Status of the Bicycle Committee**

Roger explained that Mark Juaire has moved out of town and resigned from the committee. He said Max has stated that he will submit a request to the Town Clerk to change his status from alternate to regular member, which leaves the committee with an open alternate position. Roger has someone in mind who he will approach to gauge interest.

**3. Phone in from Barbara Jacobson at MassBike Rep to set up Evaluation**

Committee members discussed the possible scope of a “bikeability assessment” by MassBike. New ideas in addition to existing projects included the bike safety video produced by MassBike for police officers; safe routes to school program (kids); ways to educate summer employees on bike safety; bike share program examples including Simsbury, CT and Salem, MA; bike maintenance facilities such as freestanding bike repair stations including examples of the New Bedford bike trail, and at Whole Foods Market in Jamaica Plain, Boston; and bike vending machines for spare parts.

Ms. Jacobson described the assessment procedure and suggested including police, DPW, traffic, DPH, tourism, town planner, and other stakeholders in the discussion. The assessment would start with an introductory meeting followed by a 2-hour walk around town and then a 1-hour discussion of possible bike improvements. MassBike would follow up with a report summarizing recommendations.

There was also a brief discussion of bike security and Ms. Jacobson said that she generally encourages people to use both a U-lock and cable lock in combination to secure a bike, and recommended Kryptonite locks since they are made here in Massachusetts.

**4. Work assignments updates (Votes may be taken)**

**Education:**

Roger said he will continue to work on the booklets, rack card, and a message to communicate to bus organizers. Rik asked Eric if it would be possible to add signs to the “Do Not Enter” signs along Commercial Street to indicate that bikes can go both ways, either with the existing green sign or an “except bikes” sign under the existing “Do Not Enter”. Rik also asked if the one-way pavement markings could also include “except bikes”. Eric said that the markings would have to be really big to write all that on the street.

**Enforcement:**

No discussion.

**Safety:** Climbing Lanes, Bike Racks, Commercial St – David

There was a long discussion of prior efforts to install bike lanes on Bradford Street.

**Rail Trail:** Master Plan complete - Roger & Eric Larsen

Update from last meeting [Jan 21st] DOT members present.

**Environment:** Ordinance for Bikes attached to Street signs – Rik

Rik will coordinate with the Town Manager to see if we can get a revision to the bylaws ready for Town Meeting to prohibit locking bikes to street sign poles. There was no consensus on whether this should apply just Commercial Street, all of town, or whether it should be seasonal. Eric said he is not in favor of more signs. Roger asked if there was a better place for the “Bike Rack” sign in front of Town Hall. Its present location is next to the stairs in front of Town Hall and not on the street where it can be seen by people who are locking their bikes to trees or sign poles.

**5. Abandoned Bikes enforcement: Who is willing & able to do it? Procedure □**

Members discussed tagging and removal of abandoned bikes. Rik volunteered to tag the abandoned bikes he’s noticed around town and asked how the tag is expected to be filled out. Eric said it’s best to fill out the top part (leaving the bottom box empty) and also email the identifying information to him. He said that bikes that are not rideable can be removed immediately without waiting the 72-hour period. The police are not involved with abandoned bikes until after DPW removes them and takes them to the police station.

**6. Any unanticipated new business (Votes may be taken)**

No unanticipated new business.

**7. Review minutes**

No minutes to review.

**8. Next Meeting date: March 4, 2015 Caucus Room @ 1 PM**

**9. Member statements**

Roger reminded everyone that the committee will have a table at the Year Rounder's Festival on March 14 at Town Hall. He is investigating sources for giveaways (lights, leg bands) for people who complete the quiz. He also said Max is planning to bring a bicycle along to show how a bike should be equipped.

**10. Adjourn**

***David motioned to adjourn, Rik seconded, all in favor. 3-0-0. Meeting adjourned at 3:23 PM***

Respectfully submitted,  
Rik Ahlberg