

**MINUTES  
PROVINCETOWN CEMETERY COMMISSION  
MARCH 2, 2015**

Present : Richard Olson, Chairman, Greg Howe and Susan Avellar.

Absent: Jim Cox.

Also Present: Michelle Jarusiewicz, Grant Administrator.

The meeting convened at 2:05pm.

1. Minutes: The minutes for The January 5, 2015 meeting were approved,
2. Approval of Lot Sales: There were no sales to be approved.
  
3. Winthrop Street Cemetery Restoration, Projects 3, 4 and 5: Michelle Jarusiewicz reported on the status of outstanding issues raised by our consultant, RDLA's preliminary presentation, as discussed among members of the Advisory Committee. A copy of that report and notes that Michelle prepared are attached to these minutes, together with a presentation from Genesis Graphics, Inc., for less expensive informational signage.

The Commission is now asked for its in-put prior to RDLA revising its schematic design for presentation at a public forum, and we must be concerned with prioritizing and timing since RDLA's Alternates A and B are estimated to cost \$81,083 and \$63,733 respectively, while we currently have only \$51,500 in CPC grant moneys available.

Regarding pathways, there is a preference for asphalt where persons with disabilities will be accommodated.

Winthrop Street entrance – we favor moving the sign.

Court Street entrance – we want to discourage up-hill climbing with fencing and signage and encouraging use of a formalized trail around the side of the “dune” in Alternate A.

“Dune restoration” – don't much like the idea, and it may not actually be necessary, given the long history of holding up.

The Genesis Graphics material on informational signage, was noted, and might be an alternative to any need for RDLA involvement. We can draft the material.

Benches – some like the simple flat granite type such as we have now, some prefer metal and wood with back rests and arms. Could have just a couple now and solicit donations for others, perhaps with dedication plaques. Michelle will summarize our

discussion for the on-going process. It was noted that anything we cannot afford to do now can be included in next year's CPC grant application.

4. Smallpox Memorial: The dedication was set for Sunday, April 12, at 2:00pm. Poet Dennis Rhodes will be joining in the event (as will harpist Kurt Reynolds).
5. Gifford and Hamilton Cemeteries: Noted that our CPC application for a \$60,000 grant to implement the MCC Needs Assessments has been approved by the CPC and will be included in their warrant article for the April Town Meeting. Members of the CPC expressed warm appreciation for our work at their February 23 public hearing.
6. Alden Street Cemetery, Old Section: The MCC estimate of \$12,500 for Needs Assessment can be included in our next CPC grant application. Noted that, due to many tilted and at-risk stones here, located on rising ground and vault mounds, there are public safety issues here that go beyond historic preservation. Thus a general fund appropriation might be sought to supplement CPC funding.

Susan Avellar noted that there is an immediate need for B&G Department maintenance work on trees and undergrowth. We need to ask Tony Lemme to look into this, and we need to apply for Americorps help. (Ask Michelle Jarusiewicz to be liason with Austin Brandt (Conservation Agent).

7. Alden Street, New Section(s) : The Commission voted to request a warrant article for the April Town Meeting that would approve appropriation of \$6,4000 from the Sale of Lots Fund for the buy-back of lots when offered by their owners.
8. Cremated Remains Area: Installation of the arbor barrier awaits the spring.
9. Cemetery Finances: There were no major changes to report.
10. Membership: The Chairman was pleased to report that Mr. Jack Kiefer has applied for and been appointed to a full membership on the Commission. We must also recruit another member.
11. Brochure Project: Progress has been delayed due to weather making it impossible to hold the luncheon meeting of those willing to pitch-in on the project.
12. Other Business: None.
13. Date of Next Regular Meeting: Set for Thursday, April 2, 2015 at 2:00pm at Town Hall.

The Meeting adjourned at 3:00 pm.  
Respectfully submitted,

Richard B. Olson.  
Chairman and Secretary pro tem.