

**TOWN OF PROVINCETOWN
BICYCLE COMMITTEE**

**REGULAR MEETING MINUTES OF
Wednesday, March 18, 2015, 3:00 pm
Meeting held in the Community Development
Conference Room, Town Hall**

Members Present: Roger Chauvette (Chair), Rik Ahlberg, Max Cliggot-Perlt

Members Absent: David Moorman, Jeff Epstein

Staff Present: None

Public Present: Will Erlandson, Peter Brown (Provincetown Banner)

1. Call to order

Meeting called to order by Roger Chauvette at 3:08 PM.

2. Public Statements

No statements.

3. Membership Status of the Bicycle Committee

Will Erlandson will be appearing before the Board of Selectmen at their next regular meeting for appointment to the vacant alternate position.

4. Year Rounders' Festival Review

Discussion of input from community members during the Year Rounders' Festival. Suggestions heard included the following:

- Signage and enforcement in town center during summer - speed and safety - primarily workers going too fast
- Have police hand out information on bike safety
- Encourage people to ride to the right on Commercial St
- Encourage people to stop at stop signs (particularly at Howland & Commercial)
- Paint sharrows on Conwell and Bradford
- Bike share
- Put bike parking racks in car parking spaces on Commercial downtown during the summer
- Replace the Post Office's untended flower beds with bike parking
- Put more bike parking the town parking lots (MacMillan pier lot, Johnson St lot)
- Police - redesigning the violation tags so they have copies - can we use their existing forms?

Rik said it would be helpful to have a banner that we could use for tabling events to identify who we are – despite having a bicycle at the table it wasn't obvious at a glance what group we represented.

Roger suggested that we reserve the Fire House on Commercial Street this summer to distribute education materials. Rik suggested we sell T-shirts as well as give out brochures. A brief discussion ensued about using the "Provincetown Either Way" logo (adding "on Commercial Street") that Rik created for promotional purposes, including the PSA information screens on PTV, at the Crown & Anchor, and other venues during the summer. Other suggestions included making cycling caps, spoke cards, and cycling jerseys.

5. MassBike evaluation and follow-up

Continued discussion of which areas should be included in the work plan for the MassBike bikeability assessment. Roger has emailed a list of areas to evaluate to MassBike. The evaluation will be scheduled for sometime in April or May.

6. Town Meeting Scope

The bicycle bylaw amendment is Article 34 on the Annual Town Meeting warrant. It is the third from the last, after "Legalization of Marijuana" and before "Amend Special Legislation Regarding Provincetown Public Pier Corporation". Roger volunteered to speak in support of the amendment if there is any discussion of the article at the meeting.

7. Reprint of the Brochure

Roger noted that we only have one box of bicycle safety brochures left from the last printing of 10,000. They are being stored under the brochure table in the lobby of Town Hall.

Max made a motion to authorize up to \$3,000 for printing and distribution of the bicycle safety brochure. Rik seconded. Motion approved, 3-0-0.

8. On-going Work Assignments

Education:

Roger is continuing to work on the booklets, rack card, and a message to communicate to bus organizers.

Enforcement:

Will volunteered to contact the Police Department to get more information on bike registration, a sample of the existing police violation tag, and identify who our current police liaison is.

Safety: Climbing Lanes, Bike Racks, Commercial St – David
Discussed under Year Rounders' Festival above.

Rail Trail: Outer Cape Master Plan complete - Roger & Eric Larsen

Roger announced that there is an upcoming public workshop for the Outer Cape Master Plan at the Wellfleet library from 5:00 to 6:30 PM on March 26.

Environment: Ordinance for Bikes attached to Street signs – Rik
Discussed under Town Meeting Scope, above.

9. Any unanticipated new business (Votes may be taken)

None.

10. Review minutes

Reviewed minutes from the meetings of November, January, February 4, and March 4.

Rik made a motion to approve the minutes of the November and January meetings as amended. Roger seconded. Motion approved, 3-0-0.

Roger made a motion to approve the minutes of the February 4 meeting as amended. Max seconded. Motion approved, 3-0-0.

Max made a motion to approve the minutes of the March 4 meeting as amended. Roger seconded. Motion approved, 3-0-0.

11. Next Meeting dates: April 8, 2015 @ 3 PM and April 22, 2015 @ 3 PM

Brief discussion of meeting schedule for April.

12. Member statements

No member statements.

13. Adjourn

Roger made a motion to adjourn, Max seconded. Motion approved, 3-0-0. Meeting adjourned at 4:32 PM.

Respectfully submitted,
Rik Ahlberg