

**Board of Library Trustees
Minutes of Public Meeting April 15, 2015**

Provincetown Public Library

Members Present: James Johnson, Donna Vaillancourt, Stephen Borkowski and Stephen Desroches.

Members Absent: Lyn Kratz (excused).

Others Present: Matt Clark (Acting Library Director) and Ellen C. Battaglini (Recording Secretary).

Call to Order: The meeting was called to order by Mr. Johnson at 6:03 P.M.

1. **Public Comments:** None
2. **Agenda Order:** Mr. Johnson stated that the agenda would be followed in the order written.
3. **Approval of Minutes:** *Mr. Borkowski made a motion to approve the February 18, 2015 minutes as written. Mr. Johnson seconded the motion, which was so voted, 4-0-0.*
4. **Director's Search Update/Review of Interviews:** The Board, including Lyn Kratz via telephone, interviewed two candidates for the position of Library Director earlier in the day. The Board took a vote of 3-2 to recommend one of the candidates to Acting Town Manager, David Gardner. There was a vote of 5-0 not to recommend the other candidate. Mr. Gardner will make a decision shortly. Mr. Borkowski noted that the Board was only acting in an advisory capacity in the matter and the vote was non-binding.
5. **Director's Report:** Mr. Clark reviewed the highlights of the Director's Report:
 - Two new employees, Brittany Taylor and Khristine Hopkins, have been hired for the new 20-hour-per-week Circulation Assistant positions. Ms. Taylor began work on April 13th and Ms. Hopkins will start on May 18th, after training with Rebecca Levin.
 - Two new volunteers, Mick Rudd and Janet Whelan, began working in March.
 - As of Monday, the Library has collected and deposited \$2902 worth of book cart and copier proceeds. There is another \$225 ready for deposit.
 - Better World Book proceeds continue to come in at a steady pace and the Library has sent them over 175 cases of donated books.
 - The Library has begun sending donated DVDs that are not needed in its collection to SellDVDsOnline.com.
 - The total budget expenditure to date was \$187,585, which is 60.7% of the total allotment.
 - Both Susan Packard and Susan Mitchell are on vacation for the month of April.
 - Eric Peters is on vacation from April 13th-27th.
 - Mary Alice Wells is on vacation from April 19th-26th.

- David Dunlap will make an appearance at the Library on Heritage Day, Monday, June 15th. Mr. Clark is looking for Board input on the time of day for that appearance.
- Mr. Clark will be meeting with Rachel Harrington, the owner of Bxclusive, to review t-shirt and tote bag prices for a Library merchandising endeavor.
- The Boston Children's Museum would like to premiere an exhibit on family diversity in America in the children's area of the Library during Family Week this summer. It will be on display for a week.
- The International Encaustic Conference would like to host a three-day exhibit, from June 4th-8th, based on the book, "Emily Dickinson: The Gorgeous Nothings", which is a collection of the poet's envelope poems,.
- The Library is officially registered and approved as a lunch distribution center for the Meals for Kids Summer Program. The program provides free, healthy bag lunches for anyone under the age of 18, 5 days a week, and the Library will be used as a distribution site. The Library will be working with the Tourism Board and Town Hall to make sure the word gets out to locals and tourists about the program during the summer. The lunches will be made in Eastham and transported here and distributed on the lawn. The Library will be planning to present children's programming during the time that the lunches are being distributed. It should help boost the numbers of children participating in Library programming. The program may be giving the Library between \$2000 and \$4000 to pay for the Library's children's programming. The Board discussed the issue.

Mr. Borkowski provided more details for the David Dunlap event on June 15th. The event will be held at 1:00 P.M. and the book will be available for pre-ordering on the Town's website. The money collected from those orders will help fund the printing of the book. Pre-order forms will be available in the Library at some point as well.

The Library has gotten approval for the use and reproduction of Andy Warhol's Exploding Plastic Inevitable event poster from the Minneapolis Institute of the Arts. The Library was working with the Warhol Society to get approval to sell reproductions of the poster. This arose out of a suggestion from George Bryant that the Library sponsor an event to commemorate the Velvet Underground who performed in Provincetown before they became famous. The Board discussed the issue.

Mr. Borkowski had suggested to Mr. Clark that the Library maintain a local author's book shelf and collect signed books from local authors to sell as a fund-raising opportunity. He mentioned that he had asked J. Michael Lennon to donate signed copies of his biography of Norman Mailer to sell, as The Mailer Society will be coming to Provincetown in October and using the Library as a venue.

6. **Presentation of 1000 Museums Postcards:** The Board reviewed the post cards and discussed their sale.

7. **Discussion of building maintenance issues:** Mr. Borkowski was concerned that nothing was being done to remedy the landscaping, the shabby condition of the lawn and

the cracked paint in the corner. The Board discussed the lawn. Mr. Borkowski will speak with Rich Waldo, the Director of the Department of Public Works. He will also raise the issue of the rug replacement project with Mr. Waldo.

8. **Other Business and Correspondence:** Mr. Borkowski asked what the protocol would be going forward now that the Friends of the Provincetown Public Library had obtained a legal status. Mr. Johnson said that the group had invited the Board to its meetings and vice versa. The protocol regarding the book sales and the copier continue as is. It was yet to be determined how the Friends will raise money in the future.

Mr. Johnson mentioned that there was an individual who would be willing to stand as a write-in candidate for Board membership. His name is Bruce de St. Croix. Laura Shabott has agreed to be appointed to serve as an interim Trustee for a year.

The next meeting was scheduled for Wednesday, May 20, 2015.

Motion to Adjourn: Ms. Vaillancourt made a motion to adjourn the meeting at 7:00 P.M.

Respectfully submitted,

Ellen C. Battaglini