

MINUTES
PROVINCETOWN CEMETERY COMMISSION
JULY 2, 2015

Present: Richard Olson, Chairman, Susan Avellar, Jim Cox and
Jack Kiefer.

Absent: Greg Howe.

Also Present: Doug Johnstone, Town Clerk, and Michelle Jarusiewicz,
Grant Administrator.

The meeting convened at 5:00pm.

1. Minutes: The minutes for the June 4, meeting were approved, with spelling corrections.
2. Cemetery Plot Sales: Doug Johnstone presented two sales of single lots, which were approved.
3. Winthrop Street Restoration, Phases 3, 4 and 5: Michelle Jarusiewicz reported that the Invitation to Bid is being prepared by RDLA based upon the outcome of the public forum on June 2 and our Commission meeting of June 4. Mr. Cox expressed the general attitude that we should draw back to doing only what needs doing. As to the broken fencing, it is under discussion between Michelle and the DPW.
4. Gifford and Hamilton Cemeteries: Michelle reported that the bid documents for the stone preservation work are not yet ready to go out.
5. Alden Street Cemetery Old Section: The MCC estimate for a Needs Assessment of broken and at risk stones is \$12,500, and the Commission at our last meeting appropriated that amount out of the Perpetual Care Trust Fund's Expendable Portion. Michelle reminded us that contracts under \$10,000 can be let on the basis of "sound business practices", but over that the statute requires that we obtain at least three quotes. The Chairman undertook to have a discussion with Irving Slavid of Monument Conservation Collaborative on this basis.
6. Alden Street New Sections: The subject of use of rider-mowers was raised again. (Subsequently Tony Lemme has said he will discuss this with the Town's newly-engaged landscape maintenance company. He also reported that the observed large sink-hole has been filled.) The Chairman will talk to Rich Waldo and/or David Gardner about details of the mowing contract and the possibility of signage

both warning visitors of possible holes and weak spots and asking them to report same when observed. Ideally the mowing contractor should be on top of this.

7. Cremated Remains Area: Doug Johnstone reported that he is still trying persistently to get a tree barrier installed before it is too late in the season.
8. Cemetery Finances: Discussion postponed but really no significant changes to report.
9. Membership: The Chairman reported that, no appointment having been made by the Town Manager to fill our one vacancy during the allotted time, the power of the appointment has devolved upon the Commission. There was discussion of the two active applications we now have, those of Kurt Reynolds and Ruth Ann Cowing. On motion of Jim Cox, seconded by Jack Kiefer, the Commission voted to appoint Kurt Reynolds.
10. Brochure: The chairman reported that Amy Whorf Mc Guigan has already submitted some excellent drafting, a copy of which is enclosed with these minutes.
11. Other Business: (Tony Lemme has subsequently reported regarding a stone in the Gifford Cemetery which was reported to be leaning against a board. It was the board that was leaning against the perfectly upright stone, and that the board has been removed.)
12. Next Regular Meeting: Set for Thursday, August 6, 2015, at 5pm. At the VMCC.

The meeting adjourned at 6:10pm.

Respectfully submitted,

Richard B. Olson
Chairman and Secretary pro tem.