

**MINUTES**  
**PROVINCETOWN CEMETERY COMMISSION**  
**NOVEMBER 5, 2015**

Present: Richard Olson, Chairman, Greg Howe, Jack Kiefer,  
Susan Avellar and Jim Cox.

Absent: Kurt Reynolds.

Also Present: Doug Johnstone, Town Clerk.

The Meeting convened at 2:05pm.

1. Minutes: The minutes of the October 1, meeting were approved, as amended.
2. Cemetery Plot Sales: Doug Johnstone presented one sale of a double lot, which was approved.
3. Winthrop Street Cemetery Restoration, Phases 3,4, & 5 : The Chairman reported that the Conservation Commission has held a public hearing on the plans, with RDLA in attendance, and given their approval. We await issuance of the invitation for bids. Memo from Michelle Jarusiewicz attached.

Doug Johnstone reported that Americorps will do clean-up work in December, and Rich Waldo will do a walk-through with them to assure the job will be done correctly.

Mr. Kiefer suggested we ask Rich Waldo to postpone the promised

DPW repair of the perimeter fence until after the coming winter, in case there be still more damage from snow-plowing. It was so voted.

4. Gifford and Hamilton Cemeteries: We await issuance of the invitation for bids.

There was discussion of blocking “through” traffic on the access road bisecting the Gifford, which Doug will look into further.

5. Alden Street Cemetery Old Section: The Chairman reported that the MCC has completed its field work, so that we should have their report and cost estimates in good time to file our CPC grant application by the December deadline (report cover letter and cost estimates attached).
6. Alden Street New Sections: Nothing to report.
7. Cemetery Finances: The report as of October 31 is enclosed with these minutes. The Chairman also reported a further generous contribution to the Gift Fund from Paul Fanizzi, and it was voted that the Chairman write a letter of thanks.
8. Brochure Project: The Chairman reported that the project is on hold while Amy Whorf McGuigan is recovering from a recent illness.
9. Regulations Regarding Gravestone Rubbing: The Commission voted to adopt the following : “Gravestone rubbing, as it is referred to, is not allowed except by express written permission of the Cemetery Commission or their designee upon submission of written proposal.”

Doug will seek Selectmen's approval of this, along with the regulation concerning pedestrians in the Cemeteries after dark.

10. Speeding On Cemetery Road: There was further discussion of Kurt Reynolds' proposal for speed limits, signage and possibly installation of speed bumps. The Chairman will take these up at the at the Selectmens' Traffic Hearing on November 10.
11. Other Business: The Chairman reported that he had given verbal permission to the Social Media Manager of the Provincetown Film Society to film a short trailer in the cemetery on November 1.

Doug Johnstone reported on discussions he has had with a Mr. Foster Winans and with DPW's Rich Waldo concerning damage to the gravestone of Ellen Harris Winans.

It was voted to approve a VFW request regarding signage and flags for Veterans' Day.

Doug Johnstone reported that Brian Cowing, Acting Cemetery Superintendent, has been having requests from Gately Funeral Home to furnish chairs and occasionally pall-bearers. Jim Cox will draft a letter to Gately in this connection.

12. Next Meeting: Set for December 3 2015 at 2:00 pm. at the VMCC.

The meeting adjourned at 3:00pm.

Respectfully submitted,  
Richard B.Olson.  
Chairman and Secretary pro tem.