

**TOWN OF PROVINCETOWN  
BICYCLE COMMITTEE**

**REGULAR MEETING MINUTES  
Wednesday, April 13, 2016, 3:00 pm  
Maushope Community Room, 44 Harry Kemp Way**

**Members Present:** Roger Chauvette (Chair), Rik Ahlberg, Jeff Epstein, David Moorman

**Members Absent:** Max Cliggott-Perlt

**Town Staff Present:** None

**Public Present:** Sam Smiley, Brendan Michael, Steve Riley, Mike Riley Jr.

**1. Call to order**

Meeting called to order by Roger Chauvette at 3:00 PM.

**2. Public Statements**

None.

**3. Upcoming Events**

Discussed [Bay State Bike Week](#) (May 14-22) and bike month (May) and possibilities for an event to celebrate the opening of the bike lanes on Shank Painter Rd. Rik informed the committee that he has requested bike lights, ankle straps, and stickers from Bay State Bike Week.

Discussed [WorldFest](#) (June 12 & 13) which will take place again at the Unitarian Universalist Church. Roger said he is looking at ordering a table cloth and Sam volunteered to make a sign if someone can provide a piece of wood; Rik said he would see what he can find.

Sam said she knows people in Copenhagen, Denmark, and asked if the committee would be interested in talking to a bike expert from there via Skype.

**4. Brochures**

Brendan showed a concept for the new brochure using a 3-fold format (rather than the current 4-fold) and rough art for the cover. Targeting to go to print in mid-May.

Roger discussed the tour bus rack card and said he is looking into printing options and will be coordinating with the Chamber of Commerce for distribution.

**5. Committee Membership**

Jeff announced that he is resigning his position on the committee effective tomorrow (April 14, 2016).

Discussed with Sam how to join the committee.

**6. Bike Racks**

Rik presented a quote from Saris for 6 corral racks (the same kind as the one at the library; see attachment) -- 4 for the landing at Court St. and 2 for the landing at Pearl St. The racks are less expensive than the last one that was purchased (\$777 each vs \$1,300). Discussed how to fund the additional expense beyond what the committee has to spend. Rik said he will check with the town Finance Director and see who we need to ask for additional funding to make this purchase for the spring.

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***Jeff moved to approve the purchase of the racks as presented pending the identification of additional funding. David seconded. Approved 4-0-0.***

Reviewed the inventory of bike racks in storage at DPW and decided on locations for deploying them around town:

- 8 bollard racks: Install next to Pepe's as discussed previously (if DPW can get permission from Astrid)
- 1 black wave rack: Install at East End Playground
- 1 black wave rack: Install at Maushope
- 2 large silver wave racks: Install one in each of the West End Rotary islands (DPW to coordinate with the Beautification Committee and/or Pilgrim's First Landing Park folks if necessary)
- 1 skewed rack (the inverted U's on channels): Reinstall at the library in its on-street location.
- 1 Old Community Center rack: Relocate to Freeman St side of the Tourism Office next to the existing rack (if it will fit)

Rik will email this request to Eric Larsen at DPW.

### **7. Shank Painter Rd Bike Markings**

DPW will be painting the bike lanes and sharrows some time in May. Provincetown 365 is making some informational cards to distribute to businesses and residences along the road.

### **8. Trails**

Discussed the possibility of a trail through Riley's parking lot to connect from Conwell St to Bradford St. or Standish St. Mike Riley said the town manager has been in contact about this idea and the discussions are preliminary. Mike also said his new bike shop ([Provincetown Bike Rentals](#)) at 136 Bradford St. is moving along and he expects to open in a couple of weeks.

Discussed the Outer Cape Bicycle and Pedestrian Master Plan primary route. OCBPMP met with town staff to present the concepts for the Route 6 multi-use path. Roger said the next steering committee meeting is coming up on Thursday, April 14 in Truro.

### **9. Review Minutes**

***Jeff moved to approve the minutes of March 9 and March 23 as printed, David seconded, approved 4-0-0.***

### **10. New Business**

Discussed the possibility of reviving the donation scheme that the bike shops participated in several years ago. Jeff said that there wasn't a collection box – instead, the bike shops asked customers if they would like to donate \$1 and added that to their bill at the register. Doing this reduced overhead of managing cash boxes and made it easier for customers to participate. Jeff said that one bike shop raised about \$350 during the season. If all 5 bike shops participated, donations could raise over \$1,500 for the bike gift fund to help pay for bike racks and road markings. Jeff recommended making a small sign to put at each shop asking for a donation.

### **11. Next Meetings**

Next committee meetings are scheduled for April 27 and March 11, both at 3 PM at Maushope.

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**12. Member statements**

Jeff thanked the committee for their work and said he looks forward to participation from new committee members.

**13. Adjourn**

Jeff moved to adjourn at 4:38 PM.

Respectfully submitted,  
Rik Ahlberg

Attachment:  
Saris bike rack quote (1 page)  
Provincetown 365 summary (1 page)  
DPW bike rack inventory (1 page)



5253 Verona Road  
 Madison, WI 53711  
 PH: 608.274.6550  
 FX: 608.274.1702

# SALES QUOTE

Sales Quote Number: 12841

Sales Quote Date: 4/6/2016

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**Sell**

To: PROVINCETOWN BIKE COMMITTEE  
 RIK AHLBERG  
 260 COMMERCIAL STREET  
 PROVINCETOWN, MA 02657  
 United States

**Ship**

To: PROVINCETOWN BIKE COMMITTEE  
 RIK AHLBERG  
 260 COMMERCIAL STREET  
 PROVINCETOWN, MA 02657  
 United States

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Terms	due	Customer ID	C147411
		Sales Person	Anna Pickerel

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Item No.	Description	Unit	Quantity	Unit Price	Total Price
2140G	BIKE CORRAL,10 BIKE ANGLED,GAL	EACH	6	777.15	4,662.90
S&H	Shipping & Handling **ESTIMATE**	EACH	1	400.00	400.00

**Quote valid for 30 days from date issued.**

**Visit us on-line at: [www.saris.com](http://www.saris.com)**

Amount Subject to Sales Tax 0  
 Amount Exempt from Sales Tax 5,062.90

<b>Subtotal:</b>	<b>5062.9</b>
Invoice Discount:	0.00
Tax:	0.00
<b>Total:</b>	<b>5,062.90</b>

**Addenda for Bike Committee Meeting  
March 23, 2016**

**Agenda Item 4**

FYI, the Board of Selectmen approved a staff proposal based on the Provincetown 365 proposals at tonight's traffic hearing.

Here's what they voted for...

For Shank Painter Road, the recommendation is:

Recommend: sharrows painted in the roadway should be placed off-center toward the shoulder. We need to determine an acceptable size or scale of the sharrows for our roadway and speeds but 112" is not appropriate.

- Do not recommend: "Bike may use full lane" signs, but recommend instead additional "share the road" signs.
- No budget has been identified for the signs and sharrows.

For Conwell St. between Bradford St. and Cemetery Rd., the recommendation is:

Recommend between Bradford and Harry Kemp Way only, as the remainder is state road. Direct the DPW to pursue application with MassDOT to install sharrows between Harry Kemp Way and Cemetery Road.

- Sharrows painted in the roadway should be in the center of the road. We need to determine an acceptable size or scale of the sharrows for our roadway and speeds but 112" is not appropriate.
- Do not recommend: "Bike may use full lane" signs, but recommend instead additional "share the road" signs.
- No budget has been identified for the signs and sharrows.

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About the upcoming paving project on Bradford from Ryder to Priscilla Alden...

The Traffic study suggests sharrows on this part of the road and this seems like a good time to ask for a climbing lane.

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## Bike Rack Inventory by type — April 13, 2016

### *Addendum for Bicycling Committee Meeting*

All of the bicycle parking signage is made and ready to be installed; however, we do not yet have any racks at the Wired Puppy landing area and the landing adjacent to Bubala's. The Landing at the Puppy has an outfall pipe, so it must be above ground. We have one unused above ground rack currently at the former Community Center, albeit old. I have attached our current inventory of uninstalled racks to drum up any ideas to be discussed at the next meeting. You may want to consider using your allocated budget to take advantage of the CCC deal and whatever gets reimbursed may not go back in to your budget, it may go in to the general fund unless special accounts are created. I will look in to the offered racks further. Time is of the essence if we want to bring all of this on-line before my crews get buried.

#### Bollards



#### Large Wave Racks



#### Skewed Rack



#### Small Wave Rack

