

MINUTES  
PROVINCETOWN CEMETERY COMMISSION  
JULY 7, 2016

Present: Richard Olson (Chairman), Kurt Reynolds, Jack Kiefer  
and Ruth Anne Cowing.

Absent: Susan Avellar and Jim Cox.

Also Present: Doug Johnstone, Town Clerk.

The meeting convened at 4:05pm.

1. Minutes: The minutes from the June 2, 2016, meeting were approved as presented.
2. Cemetery Plot Sales: The sales of two (2) single lots, combined as a double, were approved.
3. Winthrop Street Cemetery Restoration, Phases 3, 4 and 5: Reported that the Invitation for Bids has been completed by Michelle Jarusiewicz and has now awaits the Town Manager's approval to send out.
4. Gifford and Hamilton Cemeteries: The Chairman will urge the Grant Administrator to expedite the Invitation for Bids.
5. Alden Street Old Section: Will come next.
6. Alden Street New Sections: No current issues.
7. Cemetery Finances: No current report. Doug Johnstone observed the Muni-Fi Director has departed for his new posting, and Doug will alert the temporary replacement as to what we need.

8. Brochure Project: Awaiting some map work and a proposed lay-out from the printer.
9. Funeral Home Request: Postponed in the absence of Jim Cox.
10. Relocation of Small Family Memorial: Cemetery Superintendent, Tony Lemme has subsequently reported that the memorial has been placed on top of the family tomb mound, well back from the front edge, but he would be agreeable to moving it down to beside the entrance if we so direct.
11. Winthrop Street Fencing Repair: Tony Lemme reports that he is still waiting for Cape Cod Stone to deliver the promised three granite posts with drilled holes for the pipes. The pipes we have.
12. Repossessing The Grave Stone Fragments: Postponed in the absence of Susan Avellar.
13. Other Business: Tony Lemme has reported that there has appeared a caved in lot near Cemetery Road in the Alden Old Section, with some leaning-in stones about it. He will discuss remedial measures with Rich Waldo. The suggestion was made at our meeting that there maybe ought to be warning signage.  
  
The suggestion was also made, by Jack Kiefer, that we ask Tony Lemme to resume joining us at our meetings, or else have Brian Cowing or, on occasion, Rich Waldo.
14. Next Meeting: To be held on Thursday August 4, 2016, at 4:00pm at Town Hall.

The meeting adjourned at 4:35pm.

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Respectfully submitted,

Richard B. Olson  
Chairman and Secretary pro tem.