

Provincetown Community Housing Council

Veterans Memorial Community Center ↻ 2 Mayflower Street

August 22, 2016

1:07 p.m.

Members Present: Paul Richardson, Ron Irwin, Susan Cook, Elaine Anderson [1:27 pm]

Excused absence: Kristin Hatch

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Public Records Law: Housing Specialist distributed handout from the Training for department heads 8/10/16. Important notes included law has been changed especially with regard to response time and fees for public records request and emails are considered public records.

Stable Path: Members are invited to the Ribbon Cutting on 9/23/16 from 12:00 – 3:00 pm. Upon review of all eligible applicants, it has been determined that they could not qualify applicants for all of the available 2-bedroom units at 30% AMI or 60% AMI levels. They are re-advertising with due date 9/9/16 which is relatively soon.

Self-Sufficiency Local Voucher Program: have 3 clients completely in the program with all contracts executed. Through the Homeless Prevention Council's Case Manager, a series of Free Classes will be offered in September 2016. Housing Assistance Corporation will present Budgeting [9/12], Rebuild Credit [9/19], and How to Be Successful Tenant [9/26] at the Veterans Memorial Community Center. Please encourage people to attend. There will be refreshments.

Provincetown 1st Time Homebuyer Workshop: The Lower Cape Community Development Partnership [CDP] will offer the series on 9/13, 9/14, & 9/27 in Provincetown at the VMCC. The CHC offers scholarships for Provincetown people that complete the course. Important educational piece for people that are considering buying a home in the future; participation is a requirement for some of the mortgage products that are offered.

6 Sandy Hill Lane #3: a median income one-bedroom unit is available for resale with maximum resale price of \$184,022. Marketing has begun and one application is in hand. Expect that there will be a lottery. The Open-house is scheduled for Sunday, August 28, 2016

Former Community Center: The Town is issuing a Request for Qualifications {RFQ} as Phase 1 of a 2 phase process for those interested in either housing, economic, or community development. Eligible proponents in Phase1 will be able to submit to an RFP in Phase 2.

Minutes:

Paul Richardson MOVE to accept the minutes for 7/25/16 as amended; Ron Irwin second; approved 4-0.

Elaine Anderson MOVE to accept the minutes for 7/26/16; Paul Richardson second; approved 4-0.

Charter Revision: the Charter Commission is preparing a draft of a revised charter and asked the CHC to submit a description of the committee including its activities and requests everyone to look at the entire Charter. Paul Richardson indicated that he would take a first crack at language. Members requested a link to the charter.

Next Meeting: Monday, 9/26/16 at 1:00 pm.

Meeting adjourned at 2:05 pm

Submitted by: Michelle Jarusiewicz, Community Housing Specialist