



Building Committee

Building Committee Meeting Minutes

November 1, 2016 @ 6:00 pm

Community Development conference room at the Provincetown Town Hall

Called to Order: 5:30 pm

Membership:

| P | E | U | Name | |
|-------------------------------------|-------------------------------------|--------------------------|-------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Tom Coen, Chair | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Rick Murray, Vice Chair | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Don Murphy | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Leif Hamnquist | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Sheila McGuinness | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Paul Kelly, Alt. | <input checked="" type="checkbox"/> Voting |

(Note: **P** = Present **E** = Excused **U** = Unexcused)

These minutes are in brief format.

This meeting was filmed by Provincetown TV

| Also Present: | |
|-----------------------------|--|
| Richard Waldo, DPW Director | |
| Michael McKeon, KB by phone | |
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| Order of Business: |
|---|
| 1. Public Statements. (Committee members may, or may not respond). |
| 2. Review of the Kaestle Boos design documents for a police station at 16 Jerome Smith Road. (Votes may be taken). |
| 3. Minutes of prior meetings. (Votes may be taken). |
| 4. Other matters that may legally come before the Committee not known at the time of posting. (Votes may be taken). |

Topic 1 – Public Statements

None.

Topic 2 - Review of the Kaestle Boos design documents for a police station at 16 Jerome Smith Road.

The Committee reviewed the site plan, floor plans, building design and elevations and made the following comments, in brief:

Site Plan:

- Remove police sign on Route 6
- Sidewalk OK
- Police parking OK
- Parking Dept. OK

- For presentation purposes, it would be helpful to show the “green zone” to the west and north of the building in the same manner as on the October 10 site plan concept.

- A zoom out of the site plan showing the entire Jerome Smith parking lot and more of the neighborhood would also be helpful.

Floor Plans:

No changes.

Building Design:

- Option with gabled roofs preferred

- Roof angle change from 8/12 to 5/12 to stay within 33’ height limit

- Arched windows - would like to see more realistic external design based on internal building layout

Elevations:

- We would like to have north, south, east, west elevations reflecting the above.

Topic 3 – Minutes of prior meetings

None.

Topic 4 Other business

None.

List of documents reviewed:

- 1. Most recent design documents for a proposed police station at 16 Jerome Smith Road.*

| | |
|---------------|----------|
| Next Meeting: | TBD |
| Adjourn: | 7:23 pm |
| Minutes by: | Tom Coen |

Approved by  on March 24, 2017
Thomas Coen, Chair