

Provincetown Community Housing Council

Veterans Memorial Community Center ↻ 2 Mayflower Street
May 1, 2017

1:06 p.m.

Members Present: Susan Cook, Paul Richardson, Elaine Anderson

Excused: Ron Irwin, Kristin Hatch

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Mass. Housing Institute June 7&8, 2017: members reviewed draft budget and agenda and discussed who was interested in attending. Of the members present, both Elaine Anderson and Susan Cook expressed interest in attending. Paul was not sure. Michelle Jarusiewicz would reach out to the other members.

Massachusetts Housing Institute Annual Training

June 7 & 8, 2017

Wednesday & Thursday

Devens Common Center, Devens

<u>conference registration per person</u>							
	<u>2 days</u>		<u>1 day</u>				
regular	\$100	\$50	breakfast & lunch included				
team	80	40	20% discount per person				
plus binder	35	35	training materials available electronically				
team plus binder	\$115	\$75					

<u>room:</u>	note: registration starts at 8:30 am, session at 9:00 am					
\$150/night	<u>estimate</u>					
		1	2		1	2
		night	2 nights		1 night	nights
<u># attendees</u>	<u>conference</u>	<u>room(s)</u>	<u>dinner(s)</u>	<u>(2)</u>	<u>total</u>	
1	135	150	300	70	355	505
2	216	150	300	140	506	656
3	324	150	300	210	684	834
4	432	300	600	280	1012	1312
5	540	300	600	350	1190	1490
6	648	300	600	420	1368	1668

number of rooms may vary depending on who & how many attend
 rooms may have 2 queen beds plus pull out sofa

mileage: approx \$185 per vehicle

plus \$185 each vehicle

	# days conference	binder	# nights hotel	transportation?
Michelle Jarusiewicz	2	yes	2	driving Tuesday
Susan Cook				
Kristin Hatch				
Elaine Anderson				
Ron Irwin				
Paul Richardson				

Paul Richardson MOVE to approve up to \$1700 from the Affordable Housing Trust Fund for attendance at the Housing Institute on Jun2 & 8, 2017; Elaine Anderson second; approved 3-0.

Annual & Special Town Meeting follow-up: All CPA housing requests were approved including splitting the cost of the housing office between CPA and the Town budget, contribution to Cape Cod Village, new down payment assistance program, and new inclusionary zoning by-law. The petitioned article for secondary egress at the Housing Authority did not pass; in part because not enough money to cover all the code requirements.

UPDATES:

Income Limits: Michelle Jarusiewicz distributed the new income limits for FY 2017. HUD released new figures. The Barnstable County median income had a sharp increase from \$77,100 to \$90,200.

6 Sandy Hill Lane #3 deed-restricted ownership unit closed on 3/31/17.

Housing Authority: with assistance from Mass. Housing Partnership Laura Shufelt, a Request for Proposal [RFP] has been started for a development consultant for the expansion. Ms. Anderson indicated that MHP may support modular construction which can help with cost.

Minutes: Paul Richardson MOVE to approve minutes for 2/27/17 as amended; Elaine Anderson second; approved 3-0.

Other: distributed Homeless Prevention Council flyer for survey of homeless youth population.

Meeting adjourned at 1:39 pm

*Submitted by:
Michelle Jarusiewicz, Community Housing Specialist*