

AIRPORT COMMISSION
Airport Conference Room
Monday
January 20, 2009
5:00 PM

Members Present: Heath Gatlin, Roger Lookingbill,
Steve Tait and Michael Valenti.

Members Absent: Michael Leger

Others: Michelle Haynes, Butch Lisenby and
Rick Murray.

The meeting was called to order by Heath Gatlin at 5:03 p.m.

MEETING AGENDA

MINUTES

Motion: Move to approve the minutes of the December 15th meeting as written.

Motion: Steve Tait **Seconded:** Roger Lookingbill **Vote:** 4-0-0.

REPORTS

There were no official reports.

OLD BUSINESS

EA/FEIR/DRI Update

Butch gave the Commissioners the update. They are working to close it out. The 2nd draft came out today and is being sent to the appropriate people. Mike Garrity wanted the parking alternatives that we had come up with. This is the only place that the Park Service has large issues with. It's currently being planned as a phase one and phase two proposal. The Airport currently has about 60 spaces which at times prove inadequate during busy months. The issue is still being negotiated with different strategies under discussion.

As far as the terminal building - there are NOT a lot of environmental issues IF you go up to two stories. We'd like to have the comments back and resubmitted by mid-February. There's a copy of draft 2 for any of the Commissioners to read.

Terminal Ramp Reconstruction Update

It is completed. There were a couple of outstanding items that have been straightened out.

LEO Contract Update

Butch is still in the process of waiting for the obligation for this fiscal year. The grant amount is not granted for a full 5 years but only by an annual amount. Steve wondered if there were any adjustments for inflation, etc. Answer: none. The Airport has still not received the obligation for fiscal '09 which began in October '08.

Runway Markings & Crack Sealing

The project is moving forward. Butch said that it looks as though it will be a fall of 2009 project and not a spring project. MAC came down and inspected the Airport in 2008 and they said the runway marks were fading. For the last 2 years we have been holding our breath waiting for MAC to do a state wide marking and crack sealing project which they usually pay a 100% of but due to the current financial state there is no project scheduled. Our project will be a FAA / MAC / PVC local match AIP project.

NEW BUSINESS

None.

OTHER BUSINESS

Budget

Steve said that he had met with the Board of Selectmen (BoS) and had gone over the budget – it was cut \$2k. The two items cut were legal and snow-plowing.

David Flowers Party

Roger Lookingbill, a neighbor of David Flowers, said that on a recent visit to Provincetown, David said that he had all the permits necessary for the proposed party in July – even though the Commissioners have yet to approve the party. Michelle Haynes said that she was under the impression that it had been approved.

She also wanted to know about the e-mail being sent around detailing how much it cost the Airport for the last party which took place a few years ago. At one of the recent meetings the tally was requested and Butch assembled the cost of the party which the Airport had borne. The total was \$1,347.50. Michelle said that Cape Air would gladly pay that amount. Michelle continued by saying that her group was going to look into the bills that would have been paid.

It was also pointed out that 800 people had attended the last Circuit party held at the Airport and the tickets sold for \$80/person.

Michael Valenti said that it was too late to collect on the thirteen hundred dollar amount and the Airport should absorb it as the previous airport commission had decided to. Also Michael suggested that instead of drawing this out forever, the Commissioners should compile a list of things that are needed for approval and submit the list to David F.

Steve said that he's going to have to meet with the FinCom shortly and he would hate to have them weigh in on donating one of Provincetown's facilities for no cost to a for-profit endeavor. Also it was noted by one of the Commissioners that David Flowers had already advertised the "not yet approved" event.

During most of the lengthy discussion about the proposed party, Michael Leger, Chair of the Commissioners, took part from Palm Springs, CA via speaker phone. It seems as though he has been having conversations with different entities in Town regarding the party but neglected to inform the Commissioners of his dealings. He apologized for this oversight.

Butch said that the details from Flowers need to state what he needs. Heath said we need to talk to David about a complete plan. Steve said we have new police chief and the last time the fire department didn't sign off on the plan.

The things we need are: security plan, timetable, police-fire-town manager sign-off, transportation plan, National Seashore agreement, TSA sign-off and coordination.

Michael Leger said that he had met with Kiki (David's assistant) and the police chief and the chief was going to carry the ball on this. Kiki was supposed to get sign offs and come to the meeting. Michael would like them to come to us with a full proposal and we shouldn't get involved with the planning – just the approval. Steve Tait told Michael L. that David was already advertising the event.

Heath said we have to discuss a fee but Michael L. said that we don't have anything in

place that requires a fee. We should address operating policies for the airport. Steve doesn't want to meet with the FinCom with the shape the town is in and say – that a fee is not being collected.

Michelle kept beating the drum about how much the party does for the marketing of Cape Air and the Provincetown Airport. Steve said that all he's suggesting is that Cape Air – as a good citizen of the town – give some revenue to the airport!

After a whole lot of back and forth discussion, the following motion was made:

Motion: Move that we'd like to ask David Flowers and Cape Air to come to the next meeting they attend and to consider having a proposal for a fee of \$1K to be paid to the Provincetown Airport.

Motion: Steve Tait No second so the motion did not carry.....

It was then decided to add an item to the next agenda - to come up with a plan to address a set of procedures for events.

Michael V. said that we should get a legal opinion on charging in the future. Butch suggested writing a list of questions and submitting them to the town attorney along with the lease.

Coffee concession idea

Michelle would like to come up with a concession idea, i.e. coffee and/or donuts and maybe sandwiches. She'll give the Commissioners numbers at the next meeting. She further said that we had the snowiest December in years and Cape Air needs the business. Heath wondered if Cape Air is partnering with any other airports? She'll present all of that at the next meeting.

Steve Tait said that he takes reservations in his business and no one seems to know about the tie-in between Cape Air and JetBlue. Michelle is working on it and she is even advertising JetBlue's new San Francisco to Boston route.

Legal Issue

Rick Murray asked if Michael Leger's input and interchange via telephone were legal? He was told that as long as he's not voting on something – it's perfectly legit.

NEXT TWO COMMISSION MEETINGS WILL BE ON
TUESDAY, FEBRUARY 17, 2009 at 5:00 P.M. and
WEDNESDAY, MARCH 25, 2009 at 5:00PM

PAYMENT VOUCHERS

N-Star		<u>\$1,027.35</u>
Jacobs	#12 invoice	<u>\$20,000.00</u>

Jacobs

#13 invoice

\$60,000.00

All three of the above vouchers were moved, seconded, and approved by all the Commissioners in attendance. The vote in all cases was 4-0-0.

Adjournment happened at 6:50 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED: FEB 17, 2009