

AIRPORT COMMISSION
Airport Conference Room
Monday
February 17, 2009
5:00 PM

Members Present: Heath Gatlin, Roger Lookingbill,
Steve Tait, and Michael Valenti.

Members Absent: Michael Leger

Others: David Flowers, Michael Garrity, Michelle Haynes,
Kiki Herold, Jeff Jaran, Butch Lisenby,
and Robin Reid.

The meeting was called to order by Heath Gatlin at 5:05 p.m.

MEETING AGENDA

MINUTES

Motion: Move to approve the minutes of the January 20th meeting as written.

Motion: Steve Tait **Seconded:** Roger Lookingbill **Vote:** 4-0-0.

REPORTS

FY2010 Budget Update

Finance Committee Meeting

Butch Lisenby and Steve Tait met with the FinCom earlier today on the budget. There was a bit of discussion on the funding of police officers at the Airport. One question the FinCom had was: "Why detail and not regular duty officers?" This question was put on hold until an additional meeting is held. The FinCom said that they would be calling the Chief Jaran to discuss.

In regards to the David Flowers' party on July 5th the FinCom was told that the Provincetown Airport would receive no revenue for this event. The Airport Commission decided that the Town's legal counsel would be asked for advice – and also for the procedure for future events. (These are issues that the Town Counsel will weigh in on at a future time.)

OLD BUSINESS

EA/FEIR/DRI Update

Mike Garrity gave the Commissioners the update. They are moving into the 2nd draft of the plan. The National Park Service will address any outstanding issues and a

meeting with them is planned for February 23rd.

Runway Markings & Crack Sealing Update

The project is moving forward with an anticipated completion date of fall 2009. There is a bit of delay in the 2nd half of the FAA monies and this delay drives the timeframe.

David Flowers Productions

David Flowers and his entourage were heard next. After the introductions for the purpose of the minutes were over, Butch advised that the Commissioners need questions answered by the town counsel, i.e., insurance (is \$1M enough?) and does the Airport need to augment that amount and what are we legally required to have?

Michelle feels that this entire party is Cape Air's way of marketing the airport.

It was announced that the Town Manager, Police Chief and Fire Chief have given basic approval for the event but have not signed off yet.

Robin Reid, the attorney for David Flowers, presented copies of the plans for the Circuit Party.....where the food and drink concessions would be, etc. It will be necessary for the Airport to reserve several empty parking spaces in order to give the buses room to turn around in front parking lot. There will be 6 security people – and people will be required to go through them; there will be a continuous loop of buses to transport the people to and from the event – and their advertising will state that there will be no place for attendees to park if they drive out to the event.

Kiki also said that a special use permit has been approved by the National Seashore. Heath wondered about what kind of coverage the group had. They said that it was generalized liability – a standard policy.

The final piece necessary was coordination with Cape Air. The last flight leaves here after 8:00 p.m. and Michelle Haynes feels that the details and schedules for July 5th will happen with no problem.

Butch said that last summer our last flight left after 8:00 p.m.

Steve Tait worried that there were a lot of deliveries coming after noon on the day of the party.

Kiki and Michael Leger had a walk thru to look over the event area. Cape Air may have to bring in extra people - Michelle can work that out.

Roger L. asked – what about the security people? The humvee has to be able to have ready access for any emergencies and the Fire Chief has yet to sign off on approval of the Flowers party. Kiki said the Fire Chief is a very busy man and has been hard to reach. Robin doesn't think there's any problem with it.

Jeff Jaran, the Police Chief, said that he wants a police presence out here for most of day.

Tonight's meeting - didn't answer a few questions that still need to be researched.

Steve needs police officers during the entire event but Kiki doesn't want to run into police details. The chief won't be comfortable with only one officer out here. Steve Tait said that if something happens then we'll have hell to pay.

Kiki said that she has had bureaucratic problems in the past with Licensing. There was no elaboration on that statement.

It was promised by the Flowers group that at the next meeting of the Airport Commissioners on March 25th there will be a wealth of information and every question will be fully answered along with all the permitting proofs.

Butch felt that the event was going to be on a difficult weekend. (4th of July 2009)

New Business

Airport Marketing

Michelle Haynes asked that Dan Wolfe of Cape Air be on the agenda for the next meeting. Butch said that he'd put Dan first on the agenda.

Michelle mentioned rental cars as a possible amenity at the Airport. This received a "been there, done that" response. It seems as though every rental car agency which had been enticed..... had left after an unsuccessful off-season business venture. Now the nearest off-season rental car agency is Enterprise Car Rental on Canal Road in Orleans. Heath felt that zip cars would be the way to go. Michelle feels that rentals may make a difference to Cape Air's business.

Michelle also wants to revisit Farland to see if they have any interest in supplying a food concession. Butch said that we have an approval on the table with Farland and maybe we should indeed revisit it.

Thus it was decided that Cape Air would be on the agenda for the March 25th meeting and would satisfy any concerns and/or questions that the Commissioners may have.

If there were no requirement for screened passengers, then – it would be a lot easier, i.e. New Bedford has no screening. Anything going into Boston is screened.

Steve Tait still wondered - does the Airport have any right to charge for a non-airport event particularly referring to the clause in Cape Air's lease that permits aviation use ONLY. To be continued.....

Procedures for events at Airport

The commission decided that the only current pressing procedure was the question if the commission has the right to charge of a fee for an event at the airport. The question will be posed to Town Counsel. The commission will take up any other procedure questions at a later time.

OTHER BUSINESS

None at this time.

PAYMENT VOUCHERS

N-Star **\$1,268.87**

Fruan Utilities **\$1,137.50**

The two above vouchers were moved, seconded, and approved by all the Commissioners in attendance. The vote in both cases was 4-0-0.

NEXT MEETING WILL BE ON WEDNESDAY
MARCH 25TH AT 5:00PM

Adjournment happened at 6:30 p.m.

Respectfully submitted,

Evelyn Gaudiano

Evelyn Rogers Gaudiano

APPROVED AS AMMENDED: APR 29, 2009