

# Provincetown Community Housing Council

Community Development Conference Room, Town Hall ☞  
260 Commercial Street  
September 18, 2017

9:00 a.m.

Members Present: Susan Cook, Paul Richardson, Elaine Anderson

Excused: Ron Irwin

Staff: Community Housing Specialist Michelle Jarusiewicz

Public Statements: none

Membership: Member Kristin Hatch resigned from the Housing Authority on 5/31/17 in order to pursue the Executive Director position. She was the Housing Authority representative to the Community Housing Council so therefore resigned as that rep. Now there is a vacant spot along with the alternate position on the CHC. Kristin Hatch has applied for the alternate CHC position. Elaine Anderson expressed some concern regarding Ms. Hatch's overall commitments and available time. Paul Richardson felt comfortable with appointing her and her ability to judge availability.

Paul Richardson MOVE to approve Kristin Hatch's request for the alternate position on the Community Housing Council; Susan Cook second; approved 3-0.

Paul mentioned the interest of owner at Bayside Betsy's and the need for workforce housing; maybe we could contact him.

Minutes:

Elaine Anderson MOVE to accept minutes for 6/5/17; Paul Richardson second; approved 3-0.

UPDATES:

Winslow Farms: marketing & outreach to begin next week or so for 2 1-bedroom ownership units.

Harbor Hill: Architectural/Engineering RFP issued with due date of 10/12/17; RFP for Management Services being drafted.

Housing Authority: waiting for waiver for Executive Director; still have interim ED at least through September.

Several vacations planned: Paul through 11/27/17; Elaine 10/9 -10/17/17; and Susan 10/13-10/21/17.

Meeting adjourned at 9:39 am

*Submitted by:  
Michelle Jarusiewicz, Community Housing Specialist*