

**TOWN OF PROVINCETOWN
BICYCLE COMMITTEE**

**REGULAR MEETING MINUTES
Wednesday, November 8, 2017, 2:00 pm
Maushope Community Room, 44 Harry Kemp Way**

Members Present: Rik Ahlberg (Chair), Roger Chauvette, Max Cliggott-Perlt

Members Absent: David Moorman, Maureen Travis (unexcused)

Town Staff Present: Steve Wlodowski, DPW

Public Present: None

1. Call to order

Meeting called to order by Rik Ahlberg at 2:01 PM.

2. Public Statements

None.

3. Committee Membership

Discussed open seat and attendance requirements (3 unexcused absences results in administrative dismissal).

4. Project Updates

a. Commercial St. Banners

Max has one surviving street banner from the summer that needs to be repaired. Rik suggested we reprint the banners this winter for Bike Month in May.

b. Bike Racks & Repair Stations

Rik updated the committee on the purchasing process for the CPA grant. The order for the repair stations is in to the sales rep at Dero; they should ship in 3 weeks (early December) and will be delivered to Steve's attention at the Highway Dept. at 2 Race Point Rd.

Steve said the DPW staff should be able to do the install this winter.

c. Traffic Hearing Results

Discussed the positive outcomes of the traffic hearing in favor of the master plan and identified roadblocks we will need to address with public safety staff.

d. Conwell Street Improvements

Steve provided an update and said that they seem to have and design that MassDOT agrees with at this point. Rik volunteered to follow up with the town's finance director and Lauren McKean at the Cape Cod National Seashore to find out if there is anything remaining in the original NPS planning grant and if it can be used toward construction.

Rik expressed concern that the project isn't in the town's Capital Improvement Plan and has been delayed since its expected construction two years ago.

e. Shank Painter Rd. planning process

Steve said that a public meeting will take place in December or January for the next round of community input on the project.

f. Traffic Counts & Crash Data

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Roger is in the process of putting together his counts for this summer season; he said there appear to have been fewer bicycles this year.

Rik said he is finishing up his summary of crash data from the public police reports and will have a summary of that soon.

g. **Bike Share (vBikes)**

Rik has heard from Ye Yao at vBikes that they are planning to move forward in the spring pending their permitting this winter.

5. Bike Master Plan – setting priorities for each project

Rik has a template for prioritizing projects based on the Complete Streets “prioritization plan” requirement and will have a draft for the next meeting.

6. Review Minutes

Max moved to approve the minutes of May 20 and June 26, 2017, as presented. Roger seconded. 3-0-0

7. Upcoming Schedule

h. Next regular meeting: Wednesday, December 13 @ 2 PM

i. First Light Bike Ride: December 31 @ 4:30 PM.

Discussed new route and Rik will submit the parade application for a route starting at the Johnson St. Parking Lot, along Commercial St. and around the Lobster Pot Tree at Lopes Square, then continue down Commercial St. to Joe Coffee.

Max will confirm with the new owners of Joe Coffee for sponsorship, check with Ptown Pedicabs to see if we can get a couple of their pedicabs, and see if we can get t-shirts printed locally.

Discussed prizes and concluded that trophies would be better. Rik will coordinate getting lights and awards. Roger suggested shooting a short video for PTV to promote the event. Rik said the PBG and Ptownie.com are working to promote this as a signature event for First Light, so there may be a lot more participants. Online registration will be live tomorrow at <http://bikept.org>.

8. Closing Member Statements

None.

9. Adjourn

Roger moved to adjourn at 3:15 PM.

Respectfully submitted,
Rik Ahlberg