

# **AIRPORT COMMISSION**

**Airport Conference Room**

**Wednesday**

**April 29, 2009**

**5:00 PM**

**Members Present:** Heath Gatlin, Michael Leger, Roger Lookingbill, Steve Tait and Michael Valenti.

**Members Absent:** None

**Others:** Stephen Flecchia, Michael Garrity and Butch Lisenby.

The meeting was called to order at 5:00 p.m.

## **MEETING AGENDA:**

### **MINUTES**

**FEB 17, 2009 :** Mike Leger corrected the minutes reflected in the David Flowers Production Heading:

**Mike had a walk thru with Kiki to look over the proposed event area.**

**At no time was there talk of TSA being supportive of this event plan.**

**Motion: Move to approve the meeting minutes of FEB 17<sup>th</sup> as amended.**

**Motion: Heath Gatlin Seconded: Steve Tait Vote: 3-0-2 ab (ML & MV)**

### **CAPE AIR**

Dan Wolf wasn't able to attend the meeting.

## **REPORTS**

### **FY2010 Budget Update**

Butch reported that the FinCom - at the 11<sup>th</sup> hour - looked at energy expenditures and cut the Airport's energy by \$1,500. The energy budget was presented at \$14,000 and now has been reduced to \$12,500.

Steve Tait said that – as we go forward – it'll be more of a science to manage the budget. Last year we didn't anticipate the need for security doors and yet we found the money for this. One of the FinCom's concerns was that the Police Dept. should pay for the details; Chief Jaran was brought in to explain his budgetary problems and that ended the FinCom's concern regarding detail costs. Butch said that he still hasn't seen the latest Cape Air schedule BUT - if the last outbound is late it might increase the budget.

### **Security Camera System**

Butch Lisenby said that there are 14 cameras throughout the Airport and the system had

crashed. There has been a lot of corrosion damage and we're replacing them and increasing the time we can record. Since they are motion activated, we've now increased the recordings to about 3 weeks to a month. However, in the middle of summer it may be reduced. Part of the installation was transferring information from the old burned out system to the new hard drive. We now have a running system with 4 of the cameras still not working, 3 Stationary and 1 roving. Butch will get an estimate on the remaining work to bring all the cameras up to speed. Steve Tait wondered if they were a security requirement? They're not required and Michael Leger said that he probably wouldn't have voted to get them.

Steve Flecchia said that he may be able to submit the acquisition of the cameras for a MAC grant. Steve volunteered to handle the application.

Butch said that the camera on the sightseeing shack had something pushed up against it which may have caused its failure. The camera system seems to be having the same corrosion problems as the access gate system. The cameras are hard wired. Adding to Michael Leger's complaint, Michael Valenti objecting over the process said that this should have come before the Commissioners and three estimates should have been obtained.

The rest of the cameras haven't been purchased yet and Steve Tait said that if we have the money in the budget – we should spend it. Expediency and budgetary concerns are what motivated Butch. There will be 14 cameras overall which will cover the parking lot, terminal, etc.

TSA had said that they would put in their own cameras but it just didn't happen. M. Leger wants Butch to follow-up with someone from TSA and he also wants a separate estimate to put cameras in the TSA Screening area and tie it onto the airport system.

## **OLD BUSINESS**

### **EA/FEIR/DRI Update**

Mike Garrity reported that the Cape Cod Commission (CCC) said that they're on board for getting their permitting done by December. The CCC also wanted to know what the National Park Service (NPS) had to say. The NPS gave us an example to follow to do the Environmental Assessment their way and they changed the whole format around; it involved redoing about 100 pages. We're going to turn it in May 8<sup>th</sup> and they'll get it back to us at the end of June and then by September we can have the MEPA certificate. The vehicle parking area is going to be 3 phases instead of only 2 phases. This change will hopefully give the NPS a better comfort level. We currently have 52 parking spaces. The NPS main concern was the terminal building. We're going to show a horizontal and a vertical alternative. The vertical plan with a viewing deck is definitely out of the picture! Butch said that the NPS seemed to be leaning more toward the horizontal design rather than the vertical however the vertical has little impacts as opposed to the horizontal which has a lot of impacts. They don't want the terminal any higher than the hangar. The observation deck was turned down because the NPS didn't like the reflective surface.

Mike Garrity said the question remains whether the NPS will respond in time. The main problem is that we can't go without them on this project. Heath Gatlin wondered if there were someone new in Washington that we might appeal to? Mike G. said that he feels that we're moving along well. The Department of Environmental Protection (DEP) has determined that they will not issue a variance for some of the alternatives which basically renders those alternatives useless.

The NPS used to have an advisory committee but it expired and hasn't been reinstated. That fact came up at a Board of Selectmen's (BoS) meeting and George Price from the NPS was there and said he'd look into it. Mr. Leger said that he will follow up with George Price.

### **David Flowers Productions Update**

Butch said that he still doesn't have a signed permit. Michael L. said that there's a gay magazine on the west coast and David Flowers has been advertising his July 5<sup>th</sup> Circuit Party since January in that publication.

ML passed around an email he received from Kiki saying that neither she nor David would be attending tonight's meeting.

Butch said, "So to sum up, we're still waiting for complete information."

Steve Tait said they can't go forward until they present all approvals.

### **Procedures for events at the Airport Update**

Butch contacted John Giorgio, the town's legal counsel and he referred it to one of the other attorneys in their office. Attorney Holland who determined that the Airport Commission has the right to make a reasonable charge for any happening that occurs at the Airport to recoup any airport expenses. So for future operations – we did have a concern about charging or not charging for airport events. The last time there was an update was 1989. Roger L. then asked, "How about the wear and tear of the airport?" M. Leger said that he will call Mr. Holland to get more definite findings.

Butch questioned that the commission may have to go thru the BOS for setting fees. ML said that he wants the fees incorporated into minimum standards. It was then decided that an ongoing agenda item will be to update minimum standards.

### **NEW BUSINESS**

There was none.

### **OTHER BUSINESS**

Steve Flecchia reported on the re-striping of the runway. Four bids were received and the lowest was for \$79,000. The federal and state agencies will cover about 97.5% of the cost. It includes the cracked sealing, and striping of the runway. Also some striping of the taxiways.

Butch said that Cape Air numbers are down and the hardest hit is Hyannis. They now have 54 airplanes.

Roger L. reported that he had talked to David Guertin about the cell tower; it's delayed by two months but will be completed.

Butch said that he couldn't seem to get information about it and he spoke to Beau Jackett and they've come up with a cell phone booster and it would probably cost only \$500 extra. The cell phone tower would be able to get us access but if the cell phone tower will be completed in July – it's a non issue.

### **PAYMENT VOUCHERS**

- 1. JACOBS phase one – final \$16,000**  
**Motion: Move to pay JACOBS in the amount of \$16,000.**  
**Motion: Steve Tait    Seconded: Michael Valenti    Vote: 5-0-0.**
  
- 2. Security Design cameras and reconfigure \$5,904.54**  
**installation + \$865.00**  
**Motion: Move to pay Security Design \$6,769.54.**  
**Motion: Steve Tait    Seconded: Roger Lookingbill    Vote: 5-0-0.**

**THE NEXT MEETING WILL BE ON  
WEDNESDAY, MAY 27<sup>TH</sup> AT 5:00 P.M.**

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

*Evelyn Gaudiano*

Evelyn Rogers Gaudiano

APPROVED AS AMMENDED: MAY 27, 2009